

1008 Augustine Street  
Kaukauna, WI 54130  
Tele. 920-759-9833  
Fax: 920-759-9834

## **FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY**

### **Summary of Proceedings**

Fox River Navigational System Authority  
3:00 P.M. Tuesday, May 22, 2012  
FRNSA Office  
Kaukauna, Wisconsin

**Authority Members in Attendance:**

Ron Van De Hey, Outagamie County  
Jean Romback-Bartels, Wisconsin Department of Natural Resources  
James Draeger, Wisconsin State Historical Society  
Tim Rose, Outagamie County  
Will Dorsey, Wisconsin Department of Transportation

**Authority Members Absent:**

John Vette, Winnebago County  
John Shier, Brown County  
Open, Brown County  
William Raaths, Winnebago County

**Guests and Staff in Attendance:**

Kevin Fores, CR Meyer  
Amy Vaclavik, McMahon  
Tim Bolwerk, OMNI  
Phil Ramlet, OMNI  
Dennis G. Arnoldussen, FRNSA Operations Manager  
Gene Hackbarth, De Pere Historic Preservation Commission  
Harlan Kiesow, FRNSA CEO  
Robert Stark, FRNSA staff

Chairman Ron Van De Hey called the meeting to order at 3:06 p.m.

1. **Introductions:** Chairman Van de Hey asked for introductions.

2. **Approval of Minutes of April, 2012 Authority Meeting:**

Chair Van De Hey called for additions or corrections to the minutes.

A motion to approve the April, 2012 minutes as published was made by Jim Draeger.  
Second by Will Dorsey. Motion passed unanimously.

3. **Financial Status Report, *Tim Rose***

a. **Operational Budget**

Tim Rose discussed various line items and whether they would impact next year's budget adjustments. Harlan Kiesow discussed how implementations of audit recommendations were impacting how some of the line items are reported.

b. **Capital Budget**

c. **Unlock the Fox Fund**

Harlan Kiesow discussed the Associated Bank fund manager's plan for funding of the three Kaukauna Locks and how the plan sets funds aside to ensure funds availability for the project.

Tim Rose made a motion to receive the financial reports and place on file. Motion second by Jean Romback-Bartels. Motion passed unanimously

4. **Engineering Committee Report, *W. Dorsey***

a. **Status *Initial Approval of Kaukauna Lock #5 Design Contract, H. Kiesow A. Vaclavik***

Harlan Kiesow stated Kaukauna Lock #5 Design Contract negotiations concluded last week and the FRNSA needs to approve and sign the contract and send to Madison DOT office for review. After the contract comes back from Madison DOT it will be valid and at that time FRNSA will adopt the contract by resolution.

Amy Vaclavik stated it takes 6 weeks for the contract to be reviewed and returned from Madison.

Amy Vaclavik reviewed Kaukauna Lock No. 5 May 21, 2012 McMahon report included with the meeting notice and discussed each section.

Jim Draeger made a motion to accept the contract, sign contract, and send contract to Madison DOT office for review. Motion second by Tim Rose. Motion passed unanimously.

b. **Kaukauna Lock #4 Design/Build Contract Status Report, *K. Fores***

Kevin Fores reported the structure work is completed. The electrician is on site now. Landscaping work is scheduled for this week. Final testing of the lock is pending flooding of the canal. It is ok to operate the valves while the canal and lock is dry, however, operating the gates is not recommended during the time the lock and canal is not flooded because the gate mechanism depends on flotation of the timbers for proper operation.

**c. Kaukauna Lock #4 Design/Build Contract Invoice Approval**

Will Dorsey stated the CR Meyer pay request for \$134,028.00 is included in the meeting notice.

Phil Ramlet stated he has reviewed the CR Meyer pay request and that it is consistent with the work completed.

Will Dorsey made a motion to approve for payment the Kaukauna Lock #4 Design/Build Contract Invoice for \$134,028.00. Motion second by Jean Rombach-Bartels. Motion passed unanimously,

**c. De Pere Projects Status Report, H. Kiesow**

The concrete work, railings, painting, kayak trails and portages, landscaping, and canal rep-rap work being done by Janke Contractors is completed. The light poles and cap stones are ordered and should be installed in June.

The formal proposal for the De Pere Locktender house previously discussed by the Property Committee is expected to be received for presentation at the June Board Meeting by the Property Committee.

Gene Hackbarth stated the De Pere Historical Preservation Commission supports this concept proposal for use of the De Pere Locktender House.

**d. Kaukauna Lock 1 Potential Restoration Report, P. Ramlet**

Tim Bolwerk reported the left hand wall is bowed in 1 ½' and is tilting inward 7 ½ % and the right hand wall is bowed in between ½' and 1'. This is a lot of tilt for a 20' high wall. The dig behind the walls is completed and no rubble was found. A plumb bob survey will be conducted to determine how much of the wall needs to be re-built because the tilted part of the wall begins several stone courses above the base of the wall.

Harlan Kiesow stated it may be possible to have the RFP for the June meeting.

**e. Kaukauna & Li. Chute Minor Levee Repairs Report, H. Kiesow**

Currently there are two projects that can be piggy-backed to save money.

Calnin & Goss is on site removing the access materials used at the Kaukauna Lock #4 project. A minor contract will be issued to Calnin & Goss to place the previously used access materials being removed from the Kaukauna Lock #4 project to construct access ramps along the Kaukauna Canal. They also cleared the cart path between Kaukauna Lock #4 and #5 and did some digging and canal wall stabilization there and the digging behind the walls at Kaukauna Lock #1.

Great Lakes Marine is on site constructing the Little Chute Trail and high level bridge over the canal. A minor contract will be issued to Great Lakes Marine to pull rip rap back to stabilize that portion of the levee.

5. **Resolution No. 06-12: Approval of Kaukauna Lock D/B Change Order for Cast Metallic Gears Reproduction**

Kevin Fores stated the miter gears on the valves were totally shot. This required having new gears cast by a foundry. A copy of the foundry invoice is included with the meeting notice. CR Meyer is passing the cost through without any mark-up. The invoice will be included on the next pay request.

Jean Romback-Bartels made a motion to approve Resolution No. 06-12: Approval of Kaukauna Lock D/B Change Order for Cast Metallic Gears Reproduction. Motion second by Tim Rose. Motion passed unanimously.

6. **Property Committee Report, *Jim Draeger***

a. **Report on Proposed Corps Transfer of Two Properties, *H. Kiesow***

At a recent meeting with the Corps, the Corps stated the parking lot at Appleton Lock #3 and a strip at Appleton Lock #4 have been cleared for transfer to the State. Both sites will need monitoring and work with the DNR. The materials packet for transfer is ready and will be presented at the next meeting with the DOA and their attorney.

b. **Report on Protection of Menasha Lock Keeper House, *H. Kiesow***

Terry Laib has examined the Menasha Locktender House roof and recommends complete replacement and will provide an estimate. Greg Kiel of city of Menasha is also getting an estimate. It may be possible to have a cost share with Menasha for this project.

Harlan Kiesow stated the Property Committee needs to develop a plan for the house and property and possibly hire a consultant.

7. **Rapide Croche Transfer Station Committee Status Report, *J. Shier***

Harlan Kiesow reported the next step in the process to create the transfer station at Rapide Croche is to discuss the proposal for an EIR with the committee and then the selection of a consultant by July, 2012.

8. **Operations Report, *D. Arnoldussen***

The new pedestrian lift bridge at the De Pere lock should be operating next week. De Pere City has the trail closed until its official opening June 30, 2012.

The June 30 official opening event includes lock tours.

De Pere locktender and FRNSA webmaster Scott Thompson is conducting elementary school lock tours at De Pere.

The new Little Chute Trail and high level pedestrian bridge near the Combined Lock will be ready by July 4, 2012. The Little Chute Canal will be flooded by July 4, 2012.

**9. Report on 2012 Navigation Aids Status, B. Stark**

The Friends of the Fox buoy committee has set the buoys marking the river channel between Appleton Lock #4 and Little Chute Guard Lock. The buoys are at locations permitted by the DNR. The cost for materials was covered by the Friends of the Fox. The locations of the buoys will be checked and verified from time to time by the Friends of the Fox buoy committee.

**10. Communications, H. Kiesow**

There are no formal communications to report this month.

**11. Other**

Harlan Kiesow reported the City of Kaukauna cannot waive taxes on the FOF Property being donated to the FRNSA. Only the county can waive the taxes.

The Donor Recognition Ad Hoc Committee of Tim Rose, John Shier, and Jim Draeger will establish a date to meet.

Tim Rose has an appointment with the Post Crescent to discuss publicity for the FRNSA locks project.

Harlan Kiesow and Phil Ramlet met with the Riverview Gardens leadership to discuss partnering with integrating use of facilities.

Harlan Kiesow and the Corps met with police to discuss the Little Rapids neighbor landowner's problems with allowing public access to Little Rapids Lock. The Corps is clarifying ownership of access road or easement to access Little Rapids Lock and Little Kaukauna Dam. The Corps is taking lead with the project.

There being no other business; Jim Draeger made a motion to adjourn. Motion second by Tim Rose. Motion passed unanimously. Chair Van De Hey adjourned the meeting at 4:36 p.m.