

Meeting Notice

Fox River Navigational System Authority Meeting
1:00 P.M. Tuesday, August 25, 2015
FRNSA Office
1008 Augustine Street, Kaukauna, WI 54130

AGENDA:

1. Introductions
2. Approval of Minutes of the July 2015 Authority Meeting
4. Financial Status Reports, *J. Vette*
 - a. Operational Budget
 - b. Capital Budget
 - c. Unlock the Fox Fund
5. Capital Projects Committee Report, *W. Dorsey*
 - a. Approve Little Chute Canal Wall Change Order
 - b. Approve Janke Little Chute Canal Wall Invoice # 3
 - c. Approve Boldt Kaukauna Lock 1, 2, 3, Dry Dock Change Order
 - d. Approve Little Chute Locktender House Grading Change Order
12. Property Committee Report, *D. Penkiunas*
 - a. Property Transfer Update
13. Visitor Center Committee Project Update, *T. Rose*
13. Rapide Croche Transfer Environmental Assessment Status, *R. Stark*
14. Operations Report, *J. Van Boxel*
 - a. Operations Report
 - b. Maintenance
15. Communications
 - a. Federal
 - b. State
 - c. Local
16. Other
 - a. Planning Committee Report on Strategic Planning Session

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FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY

Summary of Proceedings

Fox River Navigational System Authority Annual Meeting
1:30 P.M. Tuesday, August 25, 2015
FRNSA Office
1008 Augustine Street, Kaukauna, WI 54130

Authority Members in Attendance:

Tim Rose, Outagamie County
Bill Raaths, Winnebago County
Bruce Enke, Brown County
Daina Penkiunas, Wisconsin Historical Society
Jeff Feldt, Outagamie County
John Vette, Winnebago County
Jean Rombach-Bartels, Wisconsin DNR
Kathryn Curren, Brown County
Will Dorsey, Wisconsin Department of Transportation

Authority Members Absent:

Guests and Staff in Attendance:

Harlan Kiesow, Emeritus
Robert Stark, FRNSA CEO
Rodger Urbanek, FRNSA Administrative Assistant
Phil Ramlet, OMNNI Associates
Jim Van Boxtel Locks Manager
Ron Van De Hey, Emeritus

Chairman Tim Rose called the meeting to order at 1:28 P.M.

1. Introductions

Chairman Tim Rose asked everyone attending to introduce themselves' to the meeting.

2. Approval of Minutes of the June 2015 Authority Meeting

Chairman Tim Rose asked the Board for any additions or corrections to the June 2015 Board Meeting Minutes. Chairman called for a motion to approve the minutes. Bill Raaths motioned to approve the minutes. Chairman Tim Rose asked for approval. Motion carried.

3. Financial Status Reports, J. Vette

a. Operational Budget

Treasurer John Vette reported that we are looking at the first report of the new year. John Vette noted that expenses are running \$10,000.00 higher than last year. Revenues look okay at this time.

b. Capital Budget

Treasurer John Vette reported that Capital Development report showed large disbursement of \$773,147.49. This was the result of prior Board Meeting approvals of construction billings which were due for payment. John reported that budget looks good.

c. Unlock the Fox Fund

Treasurer John Vette reported that the Fund has been reduced from \$20,794,510.91 to \$19,792,518.38. The reduction was due to the capital draw needed to pay for construction billing, operational draw and investment activity.

Treasurer John Vette motioned to accept the Financial Report as presented. Motion seconded by Jean Romback-Bartels. Motion carried.

4. Capital Projects Committee Report, W. Dorsey

a. Approve Little Chute Canal Wall Change Order

Capital Projects Committee Chairman Will Dorsey presented to the Board the Little Chute Canal Wall Change Order. Phil Ramlet of Omni Associates presented a Google Earth picture of the Little Chute Canal. Phil explained the five items of the change order and the need for the change. Daina Penkiunas, Wisconsin Historical Society representative voiced her concerns that even if the changes were small in nature they should have SHIPO approval. Discussion followed. Will Dorsey motioned to approve the change order in the amount of \$54,145.26. John Vette seconded the motion. Motion carried.

b. Approve Janke Little Chute Canal Wall Invoice # 3

Capital Projects Committee Chairman Will Dorsey presented to the Board the Janke Construction Little Chute Canal Wall invoice #3. Phil Ramlet of Omni Associates reported that he reviewed the invoice and found it to be representative of the work that was done. Will motioned to approve for payment the Janke Construction invoice #3 in the amount of \$13,885.00. Motion seconded by Kathy Curren. Motion carried.

c. Approve Boldt Kaukauna Lock 1, 2, 3, Dry Dock Change Order

Capital Projects Committee Chairman Will Dorsey presented to the Board the Boldt Construction Kaukauna Lock 1,2,3, and Dry Dock Change Order. Phil Ramlet of Omni Associates reviewed for the Board the items of the change order. Will Dorsey motioned to approve the Boldt Construction change order in the amount of \$16,955.00. Motion seconded by Jean Romback-Bartels. Motion carried.

d. Approve Little Chute Lock Tender House Grading Change Order

Capital Projects Committee Chairman Will Dorsey presented to the Board for approval Janke Construction Little Chute Lock Tender House Grading Change Order in the amount of \$ 17,271.76. Phil Ramlet again referred to the Google Earth picture to illustrate the work that

was done at the site. Phil explained the need for the additional work. Will Dorsey motioned to approve the Janke Construction change order in the amount of \$ 17,271.76. Motion seconded by John Vette. Chairman Rose asked if there was any discussion. Daina Penkiunas said that this change is more extensive than item a. She was concerned that this action was taken without SHIPO approval. Discussion followed. Chairman Tim Rose called for the vote on the motion. Motion carried. Daina Penkiunas abstained from voting.

5. Property Committee Report, *D. Penkiunas*

a. Property Transfer Update

Property Committee Chair Daina Penkiunas asked Robert Stark to report. Robert reported that there is movement on the transfers. The Corps is holding off until after our 10th. Anniversary Celebration at this location. As far as Appleton Lock #3 we have met with the State about the Outgrant application which should be submitted next week. The Developer is ready to go forward and will be contacting SHIPO on this project.

6. Visitor Center Committee Project Update, *T. Rose*

Tim Rose reported on the progress being made on the Visitor Center. Tim explained that the Visitor Center is not in 237 and will need to be added in the future. We need the State Legislature to take this up and revise 237. Tim said that it is natural to update the statutes as needed. Tim asked that if anyone finds something in 237 that needs to be updated please bring attention to it so we can get all items addressed. Tim also reported on the progress that Split Rock is making. Tim said that our hold up right now is this property issue at Lock #3.

7. Rapide Croche Transfer Environmental Assessment Status, *R. Stark*

No Report

8. Operations Report, *J. Van Boxtel*

a. Operations Report

Robert Stark reported that we are having increased usage of the locks. Lock Tenders are reporting increased interest by the public.

b. Maintenance

Robert Stark reported that a lot of work has been done on the locks. The appearance of the locks is greatly improved. We have hired individuals to work on the locks saving the Authority tons of money. Robert Stark reported that an issue has come up at Little Kaukauna with an easement. The owner of the private dam is having problems with people using that dam for access to the area.

9. Communications None

- a. Federal**
- b. State**
- c. Local**

10. Other

Tim Rose asked about buoys. Tim said that Congressman Ribbles Office has been contacted on this matter. It is in the Authorities best interest to have the Fox River marked to prevent an accident on the water. Tim asked the Board if they have a chance to talk to Congressman Ribble to mention the need for buoys. The Fox River is a Federal Water Way.

Tim Rose report the EPA has some money available for grants. We are working with East Central Wisconsin Regional Planning to try to secure a grant. We could be eligible for two grants dealing with invasive species.

a. Planning Committee Report on Strategic Planning Session

No Report

Chairman Tim Rose asked for a motion to adjourn the meeting. Jeff Feldt motioned to adjourn the meeting. Motion seconded by Bill Raaths. Motion carried.

Chairman Tim Rose adjourned meeting at 2:25 p.m.