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FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY

Summary of Proceedings

Fox River Navigational System Authority
2:30 P.M. Tuesday, August 27, 2013
FRNSA Office
1008 Augustine Street, Kaukauna, Wisconsin

Authority Members in Attendance:

Ron Van De Hey, Outagamie County
Jim Draeger, Wisconsin State Historical Society
John Shier, Brown County
Jean Romback-Bartels, Wisconsin Department of Natural Resources
Tim Rose, Outagamie County
Will Dorsey, Wisconsin Department of Transportation
William Raaths, Winnebago County

Authority Members Absent:

John Vette, Winnebago County
Open, Brown County

Guests and Staff in Attendance:

Daina Penkiunas, Wisconsin State Historical Society
Phil Ramlet, Omni
Harlan Kiesow, FRNSA CEO
Robert Stark, FRNSA Staff
Candice Mortara, FWHP
Mary Jane Herber, De Pere Historic Preservation Commission
Randy Stadtmueller, Eagle Flats, LLC
Karen Harkness, City of Appleton
Peter Dajenkis, FWHP
John Forster, FOF, FWHP

Board Chairman Ron Van De Hey called the meeting to order at 3:15 P.M.

- 1. Introductions:** Chair Van De Hey asked for introductions.
- 2. Approval of Minutes of June, 2013 Authority Meeting:**

Chair Van De Hey called for additions or corrections to the minutes.

A motion to approve the June, 2013 minutes was made by John Shier. Second by Tim Rose. Motion passed unanimously.

3. Financial Status Reports, T. Rose

a. Operational Budget

b. Capital Budget

Tim Rose stated the reports indicate expenditures and funding are consistent with the budget.

c. Unlock the Fox Fund

Current Fund balance is down \$300,000.00 from previous month because of market drop and planned draws.

Tim Rose made a motion to accept the Financial Reports and to place them on file. Motion second by John Shier. Motion passed unanimously.

4. Engineering Committee Report, W. Dorsey

a. Status of Kaukauna Lock #5 Design Contract

Harlan Kiesow reported to the Engineering Committee that the materials are at the DOT in Madison.

b. Report on Kaukauna Locks Boldt Design/Build Contract, T. Meeuwsen

Tony Meeuwsen reported to the Engineering Committee that work was proceeding on all the locks including excavation, de-watering, acquiring timbers for gates, and that Boldt will continue work depending upon weather.

c. Resolution No. 06-13: Rapide Croche Coffe Dam Contract

Will Dorsey stated the Engineering Committee examined the proposals received from Janke Contractors, Lunda Construction, and CR Meyer. The CR Meyer proposal was substantially lower than the others and met the criteria of the Request for Proposal.

Will Dorsey made a motion to approve **Resolution No. 06-13: Rapide Croche Coffe Dam Contract** and to award to CR Meyer for \$78,100.00. Motion second by John Shier. Motion passed unanimously.

d. De Pere Lock Repairs

Harlan Kiesow reviewed issues and needed capital budget repairs at the De Pere lock including some gate adjustments and replacement of a worn tripod. These repairs are needed because of leakage at the doors and difficulty with operating the doors.

Will Dorsey made a motion to approve the estimate from Lunda not to exceed \$14,500.00 for gate adjustments and tripod replacement. Motion second by Jim Draeger. Motion passed unanimously.

e. Resolution No. 07-13: Kaukauna Locks D/B Contract Change Order

A change order is needed to install a sheet pile wall behind the stop logs at Kaukauna Lock #1 because of the condition and leakage of the stop logs.

Will Dorsey made a motion to approve **Resolution No. 07-13: Kaukauna Locks D/B Contract Change Order** for \$40,486.00. Motion second by John Shier. Motion passed unanimously.

f. Status of Mill Street Bridge and Memorial Bridge Projects

Will Dorsey reported to the Engineering Committee that the Mill Street bridge over the navigation canal in Little Chute contract is scheduled to be let April, 2014; the section 106 historic MOA meeting is scheduled for October, 2013.

The Veterans Memorial Bridge in Kaukauna has not been raised for 28 years. The operating mechanism motor has been removed. The estimate to restore to operational status is \$1.1 million. The earliest the bridge would be eligible for funding under the Lift Bridge Program is 2017.

5. Property Committee Report, J. Draeger

a. Status of De Pere Lock Tender House Sub-Lease

Work is nearly completed and when it is the lease will be formalized. It is not anticipated that the coffeehouse will open until next spring but everything continues to move forward there.

b. Riverside Parking Lot Development Proposal, R. Stadtmueller

Jim Draeger stated Randy Stadtmueller appeared at the Property Committee meeting and reviewed his proposal that was previously presented. The developer is proposing paying an initial fee of \$50,000.00 and an annual fee of \$2,000.00 and transferring some land at the site to the Authority. The committee is recommending no action at this time because the land transfer from the Corps has not yet been completed and additional discussion of the fee structure is needed.

Tim Rose reported on a recent proposal for developing a public use educational facility for a portion of the property.

c. Status of City of Kaukauna Kakalin Street Lease

The lease is at the City of Kaukauna and pending further negotiation.

d. Report on Menasha Lock Tender House Removal

An archeological survey may be needed before moving forward with the project. This may impact the removal of the house and the re-locating of utilities for a restroom currently on the site. An estimate on the cost of removal of the asbestos siding on the house is also needed.

Jim Draeger made a motion to direct Harlan to get estimates for the archeological study and the removal of the asbestos siding. Second by Jean Romback-Bartels. Motion passed unanimously.

e. Donor Sign Design Approval

Jim Draeger stated the Property Committee is not supportive of current design proposals presented at the Property Committee. The Property Committee recommends moving forward with temp donor recognition signs. The Property Committee also recommends to pursue hiring the FWHP to develop uniform sign guidelines for all the property on the system to have uniform guidelines for all signage and make recommendations to the sign committee with general design principals to use so the Sign Committee may go back and tweak the donor sign recognition.

Jim Draeger made a motion to get cost estimates on temporary donor signs and from the FWHP for costs on developing uniform signage. Second by John Shier.

Tim Rose reviewed the process that was followed as recommended by the board at the previous meeting and expressed concern that feedback allowing modification that was requested throughout that process was not received until the property committee meeting. Dr. Rose stated that working with the Heritage Parkway is fine but the public needs to understand there is an Authority responsible for the locks.

Discussion followed. The consensus was that including the turnstile design as used in our logo on a sign was appropriate but the turnstile should not be used as a sign holder as proposed. It is also important to have sign conformity.

John Shier recommended amending the motion to not go ahead with temporary donor recognition signage with the approval of Jim Draeger who made the original motion.

Jim Draeger restated his motion: To get an estimate from the Heritage Parkway to prepare a sign guideline proposal specifically for the FRNSA properties. Chair Van De Hey called the question on the amended motion. Motion passed.

f. Corps Office Lease Extension Approval

Jim Draeger made a motion to approve the Corps Office Lease Extension on a month to month basis as proposed by the Corps. Motion second by Bill Raaths. Motion passed unanimously

g. Lt Chute Lock tender House Proposal

Jim Draeger made a motion to approve the Little Chute Lock Tender House Proposal in concept. The lease is modeled after the De Pere lock house lease. Motion second by John Shier. Motion passed. Tim Rose voted no.

6. AIS Committee Report, J. Shier

a. Status of EIR Contract

John Shier, Robert Stark, and Phil Moy met in Manitowoc to discuss agenda items for the upcoming AIS Committee meeting and the progress of the EIR project being done by Stantec.

b. Submittal of Flood Map Correction

Harlan Kiesow stated the entire Rapide Croche and Little Rapides lock sites have been incorrectly mapped as a floodway. The process to get that corrected has been submitted to the DNR by Omni.

Bill Raaths made a motion to receive the committee report. Motion second by Jean Romback-Bartels. Motion passed unanimously.

7. Operations Report, D. Arnoldussen

Harlan Kiesow reported a slight increase in boat traffic in general because of the improved weather. We are still working on some maintenance projects. This coming weekend will be the last weekend of scheduled operation for the Appleton and Cedars Locks for this season. There has been an increase through the Appleton Locks this summer.

John Shier noted the recent good experience had by his wife's women's group tour at the De Pere lock.

8. Communications, H. Kiesow

No formal communications to report this month.

9. Other

Harlan Kiesow stated we had a working session with Ernie Jones to discuss easements, land transfer, Corps property transfers and a interpretation request about the Foundations MOA. Recommend discussing with officers before bringing to the board.

Boldt press release circulated to the Board was good publicity that was published locally and picked up by Wisconsin Public Radio and Associated Press as well as two local TV stations.

There have been educational tours at the De Pere Lock. Last weekend we had a kayak event at De Pere and one is scheduled for September 28 through the Appleton Locks.

Harlan and Bob drove boats through the Appleton locks for the Chinese student's tour last week. The tour was a result of the visit to China by DNR Secretary Cathy Stepp and the event was coordinated locally by the FWHP.

There being no other business John Shier made a motion to adjourn. Motion second by Tim Rose. Chair Van De Hey adjourned the meeting at 4:05 P.M.