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FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY

Summary of Proceedings

Fox River Navigational System Authority
3:00 P.M. Tuesday, August 28, 2012
Appleton Yacht Club
1200 South Lutz Drive, Appleton, Wisconsin

Authority Members in Attendance:

Ron Van De Hey, Outagamie County
William Raaths, Winnebago County
John Shier, Brown County
Jean Romback-Bartels, Wisconsin Department of Natural Resources
Will Dorsey, Wisconsin Department of Transportation
Jim Draeger, Wisconsin State Historical Society
Tim Rose, Outagamie County
John Vette, Winnebago County

Authority Members Absent:

Open, Brown County

Guests and Staff in Attendance:

Phil Ramlet, OMNNI
Tim Bolwerk, OMNNI
Dennis G. Arnoldussen, FRNSA Operations Manager
Harlan Kiesow, FRNSA CEO
Robert Stark, FRNSA Administrative Assistant
Ed Kleckner, FOF/Fox-Wis Heritage Parkway/FRNSA Property Committee
Amy Vaclavik, McMahon
John Forster, FOF/FWHP
Mike Fleck, De Pere Historic Preservation Commission
Steve Paladini, Boldt Construction

Board Chairman Ron Van De Hey called the meeting to order at 3:16 p.m.

1. **Introductions:** Chair Van De Hey asked for introductions.

Chair Van De Hey changed the order of the agenda to accommodate those in attendance for the Engineering Committee Report.

4. Engineering Committee Report, W. Dorsey

a. Selection of Kaukauna Lock 1, lock 2, Lock 3, and Dry Dock D/B Contractor

Will Dorsey reported on discussions held at the Engineering Committee Meeting.

Will Dorsey stated the Boldt Construction Design/Build Proposal was the lowest of the three submitted at \$3,089,000.00 for the Kaukauna Lock 1, Lock 2, Lock 3, and Dry Dock project. The Engineering Committee is satisfied with the scope of work proposed in the Boldt Proposal. OMNNI has met with Boldt to clarify any questions on the scope of work.

Will Dorsey made a motion to award the contract to Boldt Construction for the Kaukauna Lock 1, Lock 2, Lock 3, and Dry Dock project. Motion second by John Shier. Motion passed unanimously.

Tim rose made a motion to include the Alternate #1 proposal for Kaukauna Lock #1. Motion second by Jean Romback-Bartels. Motion passed unanimously.

b. Report on Kaukauna Lock #5 Design Contract , A. Vaclavik

Amy Vaclavik reported the DOT has reviewed the Preliminary Plan and Preliminary Drawings for the Kaukauna Lock #5 rebuild project. Copies of the report and drawings were handed out and discussed by Amy. This completes the 30% phase of the Lock #5 Schedule for the Design and Bidding Phase. The 60% Phase will be completed by the end of September. Section 106 and environmental documentation will be completed by mid October. The 90% plan will be completed by mid November. Final plan submittal is expected mid December. Bidding is anticipated in March/April/May 2013. Construction in 2013.

A motion to accept the 30% progress report Plan for the Design and Bidding Phase was made by Will Dorsey. Second by Jean Romback-Bartels. Motion passed unanimously.

2. Approval of Minutes of July, 2012 Authority Meeting:

Chair Van De Hey called for additions or corrections to the minutes.

A motion to approve the July, 2012 minutes as published was made by John Shier. Second by Tim Rose. Motion passed unanimously.

3. Financial Status Reports, T. Rose

a. Operational Budget

b. Capital Budget

Tim Rose stated he has reviewed the financial reports and finds them to be in order. Tim Rose requested a report of what lease income is expected that will total the \$3000.00 budget.

c. Unlock the Fox Fund

Tim Rose noted the fund total and how the fund has been performing.

Tim Rose made a motion to approve the financial reports and fund report and place on file. Motion second by Bill Raaths. Motion passed unanimously.

d. Approval to Proceed on FY2012 Audit

Harlan Kiesow reviewed the proposal for the FY2012 Audit from Erickson and Associates. This will be a Single Audit because of the Federal funds used and the \$7500.00 cost is higher than previous audits.

Jim Draeger made a motion to accept the Erickson and Associates Single Audit proposal for \$7500.00. Motion second by Jean Romback-Bartels. Motion passed unanimously.

5. Property Committee Report, J. Draeger

Jim Draeger reported the Property Committee toured the new Little Chute Trail and pedestrian bridge earlier today. The committee also viewed the docks along the canal. A policy regarding the docks needs to be developed. Harlan Kiesow stated the docks are on FRNSA property and survey work is needed to locate the FRNSA property line along the canal.

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6 a. Status on Lock Tender House Proposals, H. Kiesow

Jim Draeger stated the proposal for the De Pere Lock Tender House is expected to be ready for approval at the next meeting.

b. Request for Local Historic District for De Pere Lock Site, H. Kiesow

Mike Fleck discussed the goal of the De Pere Historic Preservation Commission to get more landmarks in De Pere designated as historic districts.

Jim Draeger reported the Property Committee voted to defer action by the Landmark Commission. Following discussion it was the consensus of the Board to delay any action for landmark designation of the De Pere lock site at this time.

Jim Draeger made a motion to receive the report of the Commission to place on file. Motion second by John Shier. Motion passed unanimously.

Mike Fleck inquired the status of the Commission's sign proposal for the De Pere lock site. Tim Rose stated the sign committee formed previously for this purpose has not met. Mr. Kiesow responded that all proposals from the various stakeholders have not yet been received for review.

6. Operations Report, D. Arnoldussen

Dennis Arnoldussen stated the last day for operation of the Appleton Locks and Cedars Lock for this season is the close of business on Labor Day. The rest of the lock system closes for the season on October 7.

A special operation of the Appleton Locks will be held on September 29 from 9:30 to Noon for the Octoberfest paddle event.

Maintenance and painting is finishing up. Brushing, lawn maintenance, and re-planting with low maintenance grass where needed continues.

7. Communications, H. Kiesow

Harlan Kiesow stated there are no communications to report at this time.

a. Report on Madison DOA Trip

Items discussed included pending Corps land transfers and Friends of the Fox property transfer; the clouded De Pere lock property deed; De Pere Lock Tender house lease; Pending Three Year D/B Contract to complete the initial restoration; FRNSA agency status and legal support; Discussion of Statute 237 and MOA with the Community Foundations in Oshkosh, Fox Cities, and Green Bay; and Budget.

8. Other

Will Dorsey reported the state DOT has put the Little Chute Mill Street Bridge project on hold pending receiving further information from Little Chute to clarify the DOT Grant.

Ed Kleckner reported the Friends of the Fox is discussing the property adjacent to the Menasha Lock with the owner. Mr. Kleckner also displayed the new Yellow phonebook cover picture of boaters at Shattuck Park.

There being no other business John Vette made a motion to adjourn. Motion seconded by Jim Draeger. Motion passed unanimously. Chair Van De Hey adjourned the meeting at 4:55 p.m.