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FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY

Summary of Proceedings

Fox River Navigational System Authority Annual Meeting
3:00 P.M. Tuesday, September 23, 2014
Authority Office
1008 Augustine Street, Kaukauna, WI

Authority Members in Attendance:

Will Dorsey, Wisconsin Department of Transportation
Jean Rombach-Bartels, Wisconsin DNR
Tim Rose, Outagamie County
John Vette, Winnebago County
Diana Penkiunas, WHS
John Shier, Brown County
Bill Raaths, Winnebago County
Jeff Feldt, of KE&W Proxy for Ron Van De Hey

Authority Members Absent:

Ron Van De Hey, Outagamie County
Open, Brown County

Guests and Staff in Attendance:

Phil Ramlet, Omnni
Tim Bolwerk, Omnni
Harlan Kiesow, FRNSA CEO
Robert Stark, FRNSA COO
Rodger Urbanek, FRNSA Administrative Assistant
Reed Rodenkirch, Boldt Construction
Dennis Arnoldussen FRNSA Operations Manager
Jennifer Sundstrom, Realtors Association of Northeast WI

Acting Chairman Bill Raaths called the meeting to order at 3:10 P.M.

1. Introductions

Acting Chairman Bill Raaths asked all present to introduce themselves to the meeting.

2. Approval of Minutes of the August 2014 Authority Meeting

Acting Chairman Raaths asked for approval of the Minutes of the last meeting. Motion made by John Shier to approve the minutes. Seconded by Tim Rose. Motion carried

3. Financial Status Reports, T. Rose

a. Operational Budget

Tim Rose reviewed the Operating Budget and noted that Lock Tenders wages were up over last year \$ 8,000.00. This is due to the additional work being performed in the Dry Dock area this year. Robert Stark commented that this year we are having additional hours in this category because we are having our own employees do lock maintenance such as the tuck-pointing in the canal and dry dock areas.

b. Capital Budget

Tim Rose reviewed the Capital Budget and noted an unbudgeted charge of \$8,200.00, for LOMAR Storm Water Management.

c. Unlock the Fox Fund

Tim Rose pointed out that the Unlock the Fox Fund is doing very well. The fund earned over 7% during the month of August.

d. MOA Funds Due Report

No report.

e. Community Foundations MOU Status Report

No Report.

Motion made by Tim Rose to accept the Financial Reports. Motion seconded by John Shier. Motion carried.

3. Engineering Committee Report, W. Dorsey

a. Donor Sign Update

Phil Ramlet of Omni and Associates reported that we will be putting up the Donor Sign at the Menasha Lock this fall. Bids are out for the sign and Friday will be the close of bids. The board will not have to approve this sign bid because the sign was approved at an earlier Board meeting.

b. Menasha Lock Repair Update

The work on the Menasha Lock has been completed. We are now waiting for the billing to come through for the work done.

c. Menasha House Demolition Update

Will Dorsey asked Daina Penkiunas to present the update. Daina presented to the Board a proposal from Statewide Razing, Inc. in the amount of \$16,790.00. The proposal covered the demolition of the Menasha House. The proposal was discussed by the Board with the question of who will be responsible for the disposal of the hazardous waste including lead and asbestos. Also, an explanation of the plumbing work to be performed. Motion made by John Shier to approve the proposal from Statewide Razing, Inc. giving Robert Stark the authority to

negotiate the concerns of the Board. The motion was seconded by Tim Rose. Motion was passed by majority 4-2 vote.

d. Kaukauna Lock #5 Update, R. Rodenkirch

Reed Rodenkirch from Boldt Construction presented to the Board the progress on the Kaukauna Lock # 5 project. Reed presented several pictures showing the progress of the project. Reed reported that a new sill is being installed. Wood has been ordered for the new doors. The fabrication of the gate door hardware is in the process and should be ready for installation next spring. Reed said that we will be getting a complete set of photos of the project.

d. Approve Boldt Kaukauna Lock #5 Invoice #001, T. Bolwerk

Will Dorsey presented to the Board for its approval Boldt Lock #5 Invoice #001 in the amount of \$107,155.72. Tim Bolwerk of Omni Associates reported that he reviewed the billing and found it to be in order with the work completed by Boldt. Motion was made by Will Dorsey to approve the invoice for payment. Motion seconded by Jean Romback-Bartels. Motion carried.

2. Property Committee Report, D. Penkiunas

a. Report on new Property Committee Orientation Session

Diana Penkiunas reported on the first session of the Property Committee. Harlan Kiesow went over his presentation to the new members of the committee to complete the overview.

b. Corps Property Transfer Status

Harlan Kiesow reported on the work being done on the Corps Property transfer and the difficulties being encountered. Some of the property wasn't originally transferred and a process is going forward to complete those transfers. Several of the properties have hazards which have to be cleaned up by the Corps before transfer. Some of the problem is lack of funds at the Corps.

c. Little Chute House Update

Fox Wisconsin Heritage Parkway is continuing with the work restoring the house. A lot of volunteers are working at the property. With the electrical and heat installed the work should be able to continue. John Shier reported that he had volunteered to help strip paint.

d. Lawe Street House Update

Robert Stark reported that he has received a new lower bid to get the painting done. Work should be done soon.

e. Visitor Center Update

Tim Rose reported that we are waiting for the land ownership issues to be worked out. One exciting development is an interest by the Appleton School System in the Center. We have over \$300,000.00 in commitments for funding. Tim said the Foundation has been helpful in

moving the project forward. Two committees are being established. The first committee meeting was held two weeks ago. They are looking at about seven people who would contribute their talents to the second committee.

f. De Pere Lock Tender House Restroom and Lock Tender Shack Repairs Report

Robert Stark reminded the Board about the ADA accessible issue with the new restroom at the Lock Tender House. We have a contractor who will be dealing with correcting those issues. The contractor will be starting his work this week. The Lock Tender Shack will be painted before winter. We now have the Lock Tender House under lease and there needs to be some maintenance items taken care of. Items such as gutter and the paint on the window. This work should be completed this fall.

g. ECWRPC Public Visioning for Menasha Lock Property Site Plan

Robert Stark reported that he had talked with our new Property Committee member Eric Fowle of ECWRPC. Eric suggested that we involve the public in helping the Authority come up with a plan for the site. Eric said ECWRPC in cooperation with the City of Menasha and the Authority will be putting together a public input session plan sometime this winter. This should give us some public input as to what could be done with the site and what it will look like in the future.

h. Little Chute Easements & Park Lease Recommendations

Harlan Kiesow reported that we do not have anything for the Board to approve at this time. We are working on old easements that are being packaged in groups.

3. Rapide Croche Transfer Committee Report, J. Shier

a. EA Public Meeting-Public Hearing Report

John Shier reported on the public hearing held at Liberty Hall. The turnout was low, about 26 citizens attended the meeting. The public was given the opportunity to voice their individual concerns. Robert Stark reported that the DNR received in writing another 20 concerns. All of the concerns of the citizens except two were already covered in the in the EA. The DNR will be responding all those who voiced their concerns either during the meeting or after. The process will move forward.

4. Operations Report, D. Arnoldussen

a. Operations Report

The locks will be closing in 12 days. We will be having two Kayak events on Saturdays down in Appleton. Dennis reported that Scott Thompson our webmaster suggested that we open up the locks for another weekend. We would be open for six hours and would waive any fees that day. Dennis reported that the lock tenders have been talking with boaters about the weekend and were surprised at how excited the boaters were about this offer. This event should allow us to promote the locks.

5. Communications, R. Stark

a. SHPO Donor Sign Approval Letter

Robert Stark reported that we have received letter from SHPO approving the Donor Sign.

b. SHPO Rapide Croche Historic Preservation Report Approval Letter

SHPO has sent an approval letter for the Rapide Croche Historic Preservation Report that Anne Biebel had presented at the Board Meeting earlier in the year.

c. Coast Guard request to establish 2015 Lock Schedule for proposed Bridge Rule

Robert reported that the Coast Guard requested that we establish a 2017 Lock Schedule which will help in the development of the Coast Guard Bridge Rule.

d. DNR Aids To Navigation Project

Robert Stark reported that the DNR has started a new project of Aids To Navigation. The DNR has done a great job in logging the aids to navigation that are out there. They have also recorded the aids that need to be created. When it is all done we should have the navigational aids back as they were when the Coast Guard was placing them.

6. FY 2015 Committee Appointments, *H. Kiesow*

a. East Central Wisconsin Regional Planning Commission

Harlan Kiesow announced the appointment of Eric Fowle to the Property Committee.

b. Fox-Wisconsin Heritage Parkway

Harlan Kiesow announced the appointment of Dan Reinhold to the Property Committee.

c. Friends of the Fox

Harlan Kiesow announced the appointment of Dave Peck to the Property Committee.

Motion was made by John Shier to approve the three appointments to the Property Committee. The motion was seconded by Will Dorsey. Motion carried.

7. Other

Harlan Kiesow reported that in two weeks there will be a meeting to discuss the lake levels plan for Lake Winnebago held by the Army Corps of Engineers. The public meeting will be at Appleton Public Library on Thursday October 9, 2014, at 2:00 p. m. On that day we have our annual meeting with the Army Corps of Engineers. The meeting is about mutual concerns of the Corps and FRNSA. This year one of the things that we are all aware of is that the Corps is planning to move. So we may be getting some more information at this meeting of the move.

Robert Stark said that he thought that the Army Corps of Engineers will be moving out around January 2015. Robert is working on a plan for the needs of FRNSA and what to do with the current building after the Corps moves out. Tim Rose suggested that we talk with our new

Committee member Jennifer Sunstrom on what the building could be used for and who might be looking for such a building.

Meeting was adjourned at 4:20 p. m.