

Meeting Notice

Fox River Navigational System Authority Meeting
3:00 P.M. Tuesday, October 27, 2015
FRNSA Office
1008 Augustine Street, Kaukauna, WI 54130

AGENDA:

1. Introductions
2. Approval of Minutes of the September 2015 Authority Meeting
3. Financial Status Reports, *J. Vette*
 - a. Operational Budget
 - b. Capital Budget
 - c. Unlock the Fox Fund
 - d. Community Foundations/Associated Quarterly Meeting Report
4. Capital Projects Committee Report, *W. Dorsey*
 - a. Approve De Pere Lock Maintenance Repair Contractor
 - b. Approve Boldt Kaukauna Lock 1, 2, 3, Dry Dock Change Order
 - c. Approve Lunda Little Kaukauna Lock Maintenance Repair Change Order
 - d. Approve Janke Little Chute Sink Hole Repair Invoice
 - e. Kaukauna Lock #4 Sill Repair
5. Property Committee Report, *K. Curren*
 - a. Property Transfer Update, *R. Stark*
 - b. Little Chute ADA Dock Construction Request
 - c. Eagle Flats Parking Lot Construction Request
6. Visitor Center Committee Project Update, *T. Rose*
7. Rapide Croche Transfer Environmental Assessment Status, *R. Stark*
 - a. EPA Grant Request Status
8. Operations Report, *J. Van Boxtel*
 - a. Operations Report
9. Communications
 - a. Federal
 - b. State
 - c. Local
10. Other
 - a. Lock Fees and Lock Policy Task Force Committee, *R. Stark*
 - b. Corps/FRNSA Meeting Report, *R. Stark*

1008 Augustine Street
Kaukauna, WI 54130
Tele. 920-759-9833
Fax: 920-759-9834

FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY

Summary of Proceedings

Fox River Navigational System Authority Meeting
3:00 P.M. Tuesday, October 27, 2015
FRNSA Office
1008 Augustine Street, Kaukauna, WI 54130

Authority Members in Attendance:

Tim Rose, Outagamie County
Bruce Enke, Brown County
Daina Penkiunas, Wisconsin Historical Society
Jeff Feldt, Outagamie County
John Vette, Winnebago County
Kathryn Curren, Brown County
Will Dorsey, Wisconsin Department of Transportation
Jean Romback-Bartels, Wisconsin DNR

Authority Members Absent:

Bill Raaths, Winnebago County

Guests and Staff in Attendance:

Robert Stark, FRNSA CEO
Rodger Urbanek, FRNSA Administrative Assistant
Phil Ramlet, OMNNI Associates
Luke Green, Assistant Locks Manager
Ellen Balthazor, Friends of the Fox
Mary Schmidt, Schmidt Communications LLC
Bill Kloiber, Roger Roth's Office

Chairman Tim Rose called the meeting to order at 3:04 P.M.

1. Introductions

Chairman Tim Rose asked everyone attending to introduce themselves' to the meeting.

2. Approval of Minutes of the September 2015 Authority Meeting

Chairman Tim Rose asked if there were any additions or corrections to the Minutes of the September 22, 2015, Board Meeting. John Vette motioned to accept the September 22, 2015, Minutes. Motion seconded by Jeff Feldt. Motion carried.

3. Financial Status Reports, J. Vette

a. Operational Budget

Treasurer John Vette reviewed for the Board the September Operational Budget.

b. Capital Budget

Treasurer John Vette reviewed for the Board the September Capital Budget. John reported the draws are up because of payments for recent completed projects. Robert Stark reported the lockage fees are up over last year

c. Unlock the Fox Fund

Treasurer John Vette reported that the fund showed some reduction due to financial activity in the market. We are now trending up again.

d. Community Foundations/Associated Quarterly Meeting Report

John Vette reported that we have had our quarterly meeting with the Community Foundation. Robert Stark reported that we have changed the custodian account from BMO Harris to Associated Bank to save on fees.

Treasurer John Vette motioned to approve the Financial Report. Motion seconded by Bruce Enke. Motion Carried

3. Capital Projects Committee Report, *W. Dorsey*

a. Approve De Pere Lock Maintenance Repair Contractor

Will Dorsey reported on the Capital Projects Committee actions. We had three Companies who provided bids on the De Pere Lock Maintenance Repair Project. They were Janke Construction, Lunda Construction, and McMullen and Pitz. The committee reviewed the bids and Mc Mullen and Pitz came in with the lowest valid bid in the amount of \$217,800.00 for alternate #1 on the bid and include alternate 3 – 6 in the amount of \$27,000.00, for a total of \$ 244,800.00. The Capital Projects Committee approved the Mc Mullen and Pitz bid and contract recommending the Board to approve this bid and contract. Will Dorsey motioned to approve the bid and contract of Mc Mullen and Pitz for the De Pere Lock Maintenance Repair project in the amount of \$ 244,800,00. Motion seconded by Jeff Feldt. Motion carried

b. Approve Boldt Kaukauna Lock 1, 2, 3, Dry Dock Change Order

Will Dorsey stated the change order is under review by staff and will be presented at a later date.

c. Approve Lunda Little Kaukauna Lock Maintenance Repair Change Order

Will Dorsey reported that the Capital Projects Committee reviewed statements provided by Lunda Construction from NMR listing several items that will need to be fabricated or refurbished. The Committee reviewed the list and noted that Lunda will most likely add an additional 10% making the change order around \$ 50,000.00. The Capital Projects Committee approved the change order. Will Dorsey motioned to approve the change order not to exceed \$ 50,000.00. Motion seconded by Jean Romback-Bartels. Motion carried.

d. Approve Janke Little Chute Sink Hole Repair Invoice

Will Dorsey presented for the Board Janke Construction invoice in the amount of \$ 82,425.00 covering the Little Chute sink hole repair. The invoice from Janke Construction was approved at the Capital Projects Committee meeting. Phil Ramlet of Omni and Associates reported that he and Tim Bolwerk reviewed the billing and found them to be accurate. Will Dorsey motioned that the Janke Construction invoice be approved by the Board. Motion was seconded by Jeff Feldt. Motion carried.

e. Kaukauna Lock #4 Sill Repair

Will Dorsey report that the Capital Project Committee reviewed the sill repair project. The bedrock has deteriorated much more than originally believed. Boldt Construction has provided a verbal bid of \$ 40,000.00 to do the additional repairs needed. The Capital Project Committee approved the sill repair at its meeting. Will Dorsey on behalf of the Capital Projects Committee motioned to approve the sill repair on lock # 4 by Boldt Construction not to exceed \$ 40,000.00. The motion was seconded by Jean Rombach-Bartels. Motion Carried.

2. Property Committee Report, K. Curren

a. Property Transfer Update, R. Stark

Robert Stark reported to the Property Committee that property transfers are moving forward. We will be seeing the garages at 1008 Augustine Street being razed in November clearing the way for more action on the transfers.

b. Little Chute ADA Dock Construction Request

Kathy Curran reported that James Fenlon of the Village of Little Chute reported to the Property Committee on the planned ADA Dock. James Fenlon reported that the Village has already expended funds on this plan and wants to bring it to completion without incurring additional costs. James was looking for a commitment of FRNSA so that the project can move forward. Robert Stark talked about providing an easement that would require the Village to be responsible for the maintenance of this Kayak launch. Property Committee agree to work with the Village to secure this Kayak Launch.

c. Eagle Flats Parking Lot Construction Request

Kathy Curran reported that Randy Stadtmueller from Eagle Flats reported on the Eagle Flats Parking lot construction project. Randy provided handouts covering the proposed parking lot project. One of the documents was a lease between FRNSA and Eagle Flats. Randy believes the lease allows his project but wanted to present it to FRNSA for their feedback and approval. Randy wanted FRNSA to have information on the wall that would be constructed along the low water line of the rip rap. It was noted by Tim Rose that we have some walls on the opposite side of the canal which are in need of repair. It would be nice if we could coordinate the constructions to save money and to have the two walls similar in design. There was discussion on keeping the Historic aspects of the walls intact or wall approved for the Historic value. Property committee agreed to work with Randy to keep the project moving ahead. Robert Stark suggested that we will need to have some additional easement work.

6. Visitor Center Committee Project Update, T. Rose

Tim Rose reported that FRNSA is working with the State on the Visitor Center. We are looking at 237 as to what we can do and what may need to be changed to allow for the Visitor Center to

become a reality. We are working with the State to change 237 to allow for the Visitor Center. State representatives are working to get the language change in 237 to support our efforts. They would like to bring the changes to the Fall sessions so that the changes can be implemented.

7. Rapide Croche Transfer Environmental Assessment Status, *R. Stark*

Robert Stark reported that we submitted the follow ups to the DNR letter and are waiting for their response.

a. EPA Grant Request Status

Robert Stark reported that we have filed an application for an EPA Grant for the Rapide Croche Transfer Station. The grant request is \$650,000.00.

8. Operations Report, *J. Van Boxtel*

a. Operations Report

Luke Green Assistant Lock Manager reported that lockages for the year are up 34% over last year. Boat numbers were up 37% over last year and passengers were up 32% over the last year. We had 26 school tours and 1 Home School Tour. Luke passed around the two handmade Thank You cards from home school students. Luke reported that FWHP had 20 No Charge activities and 2 special lockage of Kayaks. There was one No Charge special lockage at Menasha to allow trapped boats to exit the system after the discovery of the goby below the Neenah Dam.

9. Communications

a. Federal

Tim Rose talked with the Coast Guard about Navigational Aids in the Fox River. Tim learned that the Coast Guard has been talking about the Fox River and agree that navigational aids are needed.

b. State

Bill Kloiber from State Senator Roth's Office was present at the meeting. Mr. Kloiber expressed Senator Roth's desire to help out in any way he can for FRNSA.

b. Local

10. Other

Robert Stark reported on the Special Lockage held at the Menasha Lock. The DNR was there to introduce a pesticide into the water and monitor that no live fish was passed during the lockage. We had 9 boats over 35' and a 21' pontoon boat taking part in this special lockage. It took about 5 hours to complete the process. The lockage was completed without incident.

a. Lock Fees and Lock Policy Task Force Committee, *R. Stark*

Robert Stark reported that we have had the first meeting of the Lock Fees and Lock Policy Task Force Committee. The committee is made up of a wide variety of area boaters and clubs. There was a lot of interest by the member of the committee.

b. Corps/FRNSA Meeting Report, *R. Stark*

Robert Stark reported that he attended the annual CORPS meeting with members of the Executive Committee. Status of FRNSA and Corps land transfer projects were discussed. The CORPS also held a meeting for the general public at the Appleton Library attended by about 50 people. The public presented many good questions regarding water level management of Lake Winnebago and the upper lakes to the CORPS.

Chairman Tim Rose Adjourned the meeting at 3:58 p.m.