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**FOX RIVER NAVIGATIONAL  
SYSTEM AUTHORITY**

## Summary of Proceedings

Fox River Navigational System Authority  
3:00 P.M. Wednesday, August 25, 2010  
FRNSA Office  
Kaukauna, Wisconsin

**Authority Members in Attendance:**

James Draeger, Wisconsin State Historical Society  
Ron Van De Hey, Outagamie County  
Tim Rose, Outagamie County  
John Vette, Winnebago County  
Will Dorsey, Wisconsin Department of Transportation

**Authority Members Absent:**

William Raaths, Winnebago County  
Will Stark, Brown County  
Celestine Jeffreys, Brown County  
Open, Wisconsin Department of Natural Resources

**Guests and Staff in Attendance:**

Tony Niewolny, Janke  
Mark Ellefson, Norris & Associates  
Laura Rice, Wisconsin DOA  
Bill Bush, AIS Committee  
Phil Ramlet, Omni  
Craig Stencel, St. Norbert College Survey Center  
Dave Wegge, St. Norbert College Survey Center  
Candice Mortara, Friends of the Fox  
John Forster, Friends of the Fox  
Dennis Arnoldussen, FRNSA Operations Manager  
Bob Stark, FRNSA staff

Chairman Ronald Van De Hey called the meeting to order at 3:05 p.m.

1. **Introductions:** Chairman Van De Hey asked for introductions.
  2. **Approval of Minutes of the July 2010 Authority Meeting:**
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Chair Van De Hey called for additions or corrections to the minutes. A motion to approve the minutes as published was made by James Draeger and seconded by Tim Rose. Motion passed unanimously.

**3. Presentation of Wisconsin Contract Compliance Law, L. Rice**

Laura Rice from the Madison DOA headquarters presented an overview and handouts of the Wisconsin Contract Compliance Law and recommended that someone from the FRNSA office should come to Madison for a seminar to learn in detail what affirmative action requirements affect the FRNSA. Phil Ramlet stated Omni & Associates has been monitoring FRNSA construction contract activities to ensure compliance and that major contracts are reviewed by DOA prior to letting. The board thanked Ms. Rice for her presentation and handouts.

Chair Van De Hey stated there was a request by the Friends of the Fox to discuss item #7 next. A motion to discuss item #7 next was made by Tim Rose and second by John Vette. The motion passed unanimously.

**7. AIS Committee Report, B. Bush**

**a. Presentation of Rapide Croche Transfer Station Boater's Survey Results, St. Norbert Survey Center**

David Wegge and Craig Stencel presented a PowerPoint preliminary report/review of key points of the Rapide Croche Station Boater's Survey results. Dr. Wegge reported that there was an exceptional 48% response rate compared to the expected 25% response rate, indicating much interest in the project. The survey results have a margin of error of +/- 3% with a 95% confidence level. Highlights of the report included support for the project as well as concerns about the spread of AIS. Dr. Wegge left a CD copy of the report and PowerPoint presentation and indicated the research team is available for further analysis.

Bill Bush stated additional meetings with the St. Norbert Survey Center staff would be held to discuss the results and to quantify projected use. Final results will be available later this fall.

**4. Financial Status Reports, T. Rose**

- a. Operational Budget**
- b. Capital Budget**

Tim Rose stated he has reviewed income and expense items in the attached report and stated we are under budget.

**c. Unlock the Fox Fund**

Tim Rose reported that there was a \$25,000.00 donation received by the Community Foundation for the Fox Valley Region reported in the attached Unlock the Fox Funds report and also noted the positive returns on investments this month.

A motion to accept the reports and place on file was made by Jim Draeger with second by Will Dorsey. The motion passed unanimously.

**d. Resolution No. 7-10: Approving an Advance Loan for Accounts Receivable Cost Share Funding**

Chair Van De Hey explained the attached resolution and rationale.

Tim Rose made a motion to approve **Resolution No. 7-10**. Will Dorsey second the motion. The motion passed unanimously.

**5. Engineering Committee Report, W. Dorsey**

**a. Review of Kaukauna Lock #5 Design RFQ Process**

Will Dorsey reported three firms: Mead & Hunt, Ayers, and McMahon responded timely to the RFQ. Only Will Dorsey and Phil Ramlet were available to meet last week to recommend a selection. It was determined that more members of the committee need to be present to make the selection.

**b. Selection of Kaukauna Lock #5 Design Consultant**

Will Dorsey suggested that the three firms should be invited to an interview next week and he, Harlan, Ron, and other available members of the Engineering Committee would make a selection.

Tim Rose made a motion to direct the Engineering Committee to conduct the interviews with the three firms next week and to approve a firm. The motion was second by John Vette. Motion passed unanimously.

Tim Rose inquired about the Appleton Locks gate leaks problem. Dennis Arnoldussen stated that as of today they are still leaking.

**6. Property Committee Report, C. Jeffreys**

**a. Report on Lock Keeper House Project Tour**

Mark Ellefson, Norris & Associates, and Tony Niewolny, Janke Contractors were present to answer questions about the tour. Jim Draeger reported the houses look great and progress is excellent. There was discussion on whether additional security surveillance is necessary to help prevent vandalism now that the work is nearing completion.

## **8. Operations Report, *D. Arnoldussen***

Dennis Arnoldussen reported boat numbers are down probably because of the high water and trash coming down the river. October 3 is the last scheduled day the locks will operate this season.

Tim Rose stated that during a tour of the De Pere lock he heard requests by boaters for printed information on the locks and inquired if literature was available for those who request it. There was also discussion on developing an e-mail list for communicating with boaters.

John Vette stated that he toured Combined Locks today and inquired if there is a Preventive Maintenance Schedule in place so that regular locks machinery preventive maintenance and lawn and grounds maintenance is routinely done.

## **9. Communications, *H. Kiesow***

FRNSA staff reported there were no communications to report.

## **10. Other**

There being no other business, Tim Rose made a motion to adjourn, second by John Vette. Chair Van De Hey adjourned the meeting at 4:52 p.m.