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**FOX RIVER NAVIGATIONAL  
SYSTEM AUTHORITY**

## Summary of Proceedings

Fox River Navigational System Authority  
3:00 P.M. Wednesday, July 28, 2010  
FRNSA Office  
Kaukauna, Wisconsin

Authority Members in Attendance:

Celestine Jeffreys, Brown County  
Ron Van De Hey, Outagamie County  
Tim Rose, Outagamie County  
John Vette, Winnebago County  
Will Dorsey, Wisconsin Department of Transportation

Authority Members Absent:

William Raaths, Winnebago County  
Will Stark, Brown County  
James Draeger, Wisconsin State Historical Society  
Charles Verhoeven, Wisconsin Department of Natural Resources

Guests and Staff in Attendance:

Tony Niewolny, Janke  
Mark Ellefson, Norris & Associates  
Harlan Kiesow, FRNSA, CEO  
Dennis Arnoldussen, FRNSA Operations Manager

Chairman Ronald Van De Hey called the meeting to order at 3:00 p.m.

1. **Introductions:** Chairman Van De Hey asked for introductions.
2. **Approval of Minutes of the June 2010 Authority Meeting:**

Chair Van De Hey called for additions or corrections to the minutes. A motion to approve the minutes as published was made by Celestine Jeffreys and seconded by Tim Rose. Motion passed unanimously.

3. **Presentation of Wisconsin Contract Compliance Law, L. Rice**

Harlan Kiesow stated that Laura Rice called and asked to re-schedule for next month.

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#### 4. **Financial Status Reports, T. Rose**

- a. Operational Budget
- b. Capital Budget

Tim Rose reviewed income and expense items in the report that were over budget. Harlan Kiesow stated that electricity costs were up due to some problems with the office air conditioning system, increased usage at some locks, and possible increases by the Corps because they installed some new equipment in their offices; legal and accounting increases are due to training to move bookkeeping in house; travel expenses are up due to lock operations and maintenance; and state owned maintenance expenses were up because of emergency wall repairs and tree removal.

- c. Unlock the Fox Fund

Tim Rose reported because of the new \$30,000.00 pledge from Menasha Corp the balance needed to be raised for the match is now approximately \$316,000.00. A new list of possible donors in the Fox Valley Region is being developed; John Vette is working to develop a plan for Oshkosh; help is needed in Green Bay/DePere as there is currently no leadership in place there. Suggestions are to contact the Resch, Schneider, Packer, and Shopko foundations in the Green Bay/DePere area. Harlan Kiesow stated he has a meeting scheduled with David Pamperin to discuss fundraising in the Green Bay/DePere area.

- d. M&I Quarterly Meeting

John Vette suggested that it may be time to explore alternate funds investments other than M&I Investments. Harlan Kiesow stated the foundations as managers per our agreement would need to analyze and make decisions for changes and that they are scheduled to do this before the next quarterly meeting in October. Harlan Kiesow stated that based on our goals and current fund performance, the M&I recommends that we should not plan to do another lock next year. The consensus of the board is that the FRNSA is willing to pay more for better performance and needs to follow up with the Foundations and M&I to deliver this message.

#### 5. **Engineering Committee Report, W. Dorsey**

- a. **Status of Appleton Locks Gate Issues**

Harlan Kiesow stated CR Meyer was out to check the Appleton Locks gate pins prior to operations over the July 4 weekend and the situation with the pins is ongoing. CR Meyer took measurements and confirmed some of the pins, not all, showed signs of upward movement. They stated they will come back to try adjustments but have not done so to date.

CR Meyer indicated the situation with the gates leaking is “how it is.” CR Meyer intends to meet with Corps workers to discuss the problem. Harlan Kiesow stated that cost is an issue because it is past three years since the gates were rebuilt.

After discussion, Harlan Kiesow stated he will deliver an ultimatum to CR Meyer and see what happens.

#### **b. Status of Kaukauna Lock #5 Design RFQ**

Harlan Kiesow reported 12 firms were contacted and 6 have called with inquires; responses are due next week.

#### **c. Status of Corps/WDNR Dam Inspections**

Harlan Kiesow stated the required dam inspections are completed with a major deficiency found at De Pere and minor deficiencies at Appleton Lower near Lock #4 and the canal levee. These deficiencies need to be addressed by next year at an estimated cost of \$50,000.00 - \$70,000.00. Funding is included in the Operations maintenance budget. If it exceeds this amount, then funding will need to come from the Capital account.

The major deficiency at De Pere is that there is seepage through the dam and a sink hole probably caused by “piping” in the dam caused by old tree roots decaying and allowing water to flow under and through the dam. The Corps will cooperate with the repair and is doing soil borings to determine locations and will assist with the repair(s).

The minor deficiency at Appleton Lower and the Lock #4 canal levee includes vegetative repair, rodent holes, and tree removal to prevent failure of the levee if the trees should fall causing the roots to tear open the levee wall.

### **6. Property Committee Report, C. Jeffreys**

#### **a. Report on Lock Keeper House Project**

Mark Ellefson, Norris & Associates, and Tony Niewolny, Janke Contractors, presented a video report that summarized all the work items being done on eight of the ten houses. During their presentation, they explained each process being done and answered board members questions.

#### **b. Resolution No. 6-10: Friends of the Fox Property Evaluation & Transfer Funding**

Celestine Jeffreys discussed the process involved that allows the FRNSA/State of Wisconsin to acquire the property parcels adjacent to Kaukauna Lock #5. This process has the Friends of the Fox purchasing the properties and donating them to

the FRNSA using funds the FRNSA donated to the Friends of the Fox and funds from a DNR Grant the Friends have applied for.

Celestine Jeffreys made a motion to approve **Resolution No. 6-10**: Friends of the Fox Property Evaluation & Transfer Funding. The motion was seconded by Will Dorsey. The motion passed unanimously.

### **c. Approval of Appleton Lock #4 Utility Easement**

Celestine Jeffreys discussed the request for Appleton Lock #4 Utility Easement. Celestine Jeffreys made a motion to approve the Appleton Lock #4 Utility Easement, to waive the Rental Fees, to charge a \$1.00 Administrative Fee, and to charge Filing Fees. The motion was seconded by Tim Rose. The motion passed unanimously.

### **7. AIS Committee Report, H. Kiesow**

Harlan Kiesow stated the Rapide Croche Survey is completed and St. Norbert is currently completing their analysis work. The report should be ready in two weeks and will be presented to the board at the meeting next month.

### **8. Operations Report, D. Arnoldussen**

Dennis Arnoldussen reported boat numbers are down probably because of the high water and debris coming down the river.

### **9. Communications, H. Kiesow**

Harlan Kiesow stated there were no communications to report.

### **11. Acceptance of Charles Verhoeven Resignation**

Chairman Van De Hey asked for a motion to accept the resignation of Charles Verhoeven and send him a certificate of recognition. Motion By Celestine Jeffreys, second by Tim Rose and passed unanimously.

### **12. Other**

There being no other business, Chair Van De Hey adjourned the meeting at 4:35 p.m.