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**FOX RIVER NAVIGATIONAL
SYSTEM AUTHORITY**

Summary of Proceedings

Fox River Navigational System Authority
3:00 P.M. Tuesday, July 26, 2011
FRNSA Office
Kaukauna, Wisconsin

Authority Members in Attendance:

Ron Van De Hey, Outagamie County
Celestine Jeffreys, Brown County
Jean Rombach-Bartels, Wisconsin Department of Natural Resources
Tim Rose, Outagamie County
James Draeger, Wisconsin State Historical Society
John Vette, Winnebago County

Authority Members Absent:

Will Dorsey, Wisconsin Department of Transportation
William Raaths, Winnebago County
Open, Brown County

Guests and Staff in Attendance:

Roy M. McCanna, Associated Wealth Management
Lori T. Richardson, Associated Wealth Management
Dan Evensen, Associated Wealth Management
David Pamperin, Greater Green Bay community Foundation
Mike Hochholzer, Associated Wealth Management
Eileen Connolly-Keesler, Oshkosh Area Community Foundation
Dennis Arnoldussen, FRNSA Operations Manager
Tom Kiznet, McMahon
Harlan Kiesow, FRNSA CEO
Robert Stark, FRNSA staff

Chairman Ronald Van De Hey called the meeting to order at 3:09 p.m.

1. **Introductions:** Chairman Van de Hey asked for introductions.

2. Approval of Minutes of June, 2011 Authority Meeting:

Chair Van De Hey called for additions or corrections to the minutes. A motion to approve the June, 2011 minutes as published was made by Celestine Jeffreys and seconded by Tim Rose. Motion passed unanimously.

3. Financial Status Reports, *Tim Rose*

d. Trust Fund Administrator Presentation, *Associated Wealth*

Eileen Connoly-Keesler introduced Lori Richardson, Associated Wealth Management.

The transition from M&I to Associated Wealth Management was July 7, 2011

The process for transferring funds to FRNSA Operations and Capital project accounts will remain the same utilizing current M&I checking accounts.

The plan is to fund \$8,000,000.00 of projects by 2015 and to grow \$10,000,000.00 to \$17,000,000.00 by 2034. Current fund balance June 30 is \$18,706,757.99.

Associated is looking to better understand the cash flow requirements and timing for when cash will be required.

Eileen Connoly-Keesler stated all FRNSA funds will be managed as one fund and Community Foundations are managing the 8/10/17 plan.

David Pamperin stated the strategy has gone from growth to value philosophy for investment of funds. The Community foundations have fiduciary responsibility for investment and the FRNSA board has fiduciary responsibility for agency management and projects.

- a. Operational Budget**
- b. Capital Budget**
- c. Unlock the Fox Fund**

Tim Rose reviewed the Operational Budget, Capital Budget, and Unlock the Fox Fund reports and stated the reports are consistent with previous reports and noted that finances are well managed as we finished the fiscal year \$88,000.00 or 20% under budget.

Tim Rose made a motion to approve the financial reports as presented and to place on file. Motion second by James Draeger. Motion passed unanimously.

4. Engineering Committee Report, *Will Dorsey*

a. Report on Kaukauna Lock #5 Design Contract, *H. Kiesow*

Tom Kiznet stated the design work for Lock #5 has started. Soil borings are scheduled to be completed by August 1, and de-watering by August 12. Then engineers will

conduct pull tests on the existing steel rods that hold the face boards in place, and test pits to examine the condition of the lock walls will commence. Anne Biebel is working on the historic report. The wetland assessment will be completed in August.

b. Report on Kaukauna Lock #4 Design /Build Contract, H. Kiesow

Lock # 4 tuck-pointing is underway and expected to be 75% complete by the end of the year. Wood beams for the lock gates are ordered. Lead-time for wood to arrive is 2-4 months. Work to complete the gates will be completed next spring.

c. Resolution No. 7-11: Approval of Kaukauna Lock #5 Pre-Design Earthwork Contract , H. Kiesow

James Draeger made a motion to approve Resolution No. 7-11: Approval of Kaukauna Lock #5 Pre-Design Earthwork Contract with Freedom Excavating not to exceed \$5000.00. Motion second by Tim Rose. Motion passed unanimously.

d. Report on Fox River Canal Boat Docks, B. Stark

Corps of Engineers and DNR permits have been approved and received. Construction of the 100' commercial size floating dock at Appleton and the 40' commercial size floating dock at Little Chute will be completed this weekend.

e. Resolution No. 8-11: DePere Lock Gate Repairs Change Order, H. Kiesow

Tim Rose made a motion to approve Resolution No. 8-11: DePere Lock Gate Repairs Change Order with Lunda Contractors approving a contract for \$71,690.81. Motion second by Jean Romback-Bartels. Motion passed unanimously.

f. Approval of DePere Lock Gate Repairs Final Contract Payment, H. Kiesow

Harlan Kiesow stated the estimate was for \$80,000.00. the final bill was \$71,690.00.

Celestine Jeffreys made a motion to pay the Lunda Contractors \$71,690.00 DePere Lock Gate Repairs Final Contract Payment. Motion second by James Draeger. Motion passed unanimously.

5. Property Committee Report, C. Jeffreys

a. Report on Eagle Flats Project Lease, H. Kiesow

The first phase of the project is proceeding. The developer has requested a meeting to discuss the parking lot adjacent to Appleton Lock #3.

b. Report on Little Chute Trail High Level Bridge Design, H. Kiesow

Harlan Kiesow received a letter from village administrator Chuck Kell stating the high-level pedestrian bridge over the canal upstream of the Combined Lock will be completed next year (2012) and construction of the Mill Street Draw Bridge will begin the following year (2013) with completion expected by the spring of 2014. The letter requested a 2-year extension for the temporary bridge over the canal and to delay FRNSA operation of the Little Chute locks from 2012 to 2014. Harlan Kiesow explained the Village of Little Chute and the Heart of the Valley Metropolitan Sewage District would pay the cost for the extended contract for the temporary bridge.

6. Request for little Chute Temporary Bridge Time Extension, C. Kell

Celestine Jeffreys made a motion to extend the contract for the temporary bridge to May 2014. Motion second by Tim Rose. Motion passed unanimously.

7. AIS Committee Report, B. Bush

Harlan Kiesow reported he received a letter from Bill Bush requesting to resign from the AIS Committee. Mr. Bush will stay on through completion of the final report of the St. Norbert Boater Survey. St. Norbert is in the final stages of completing the report.

Board members acknowledged the work accomplished by Bill during his tenure as chairman of the AIS Committee.

8. Operations Report, D. Arnoldussen

Radtke's tug helped move sediment in Appleton Lock # 2 so that the doors can open all the way.

Lawn and property maintenance is being done to improve the appearance of the lock sites. Some areas will be re-seeded with low maintenance fescue grass in the fall.

Lock tender shelters at the Appleton locks is being painted.

The garage at Appleton Lock #1 will be rebuilt in September.

Harlan Kiesow stated that thistle growing on the Little Chute levee is a problem. Jean Romback-Bartels suggested Dick Nikoli of the DNR may be able to provide some advice on how to deal with the thistle problem.

9. Communications, H. Kiesow

There are no communications to report on this month.

10. Commendation for Will Stark

Harlan Kiesow read the Will Stark Commendation.

Chair Van De Hey commented on the work and involvement of Will Stark during his time as a member of the FRNSA board.

Celestine Jeffreys made a motion to send a check to the Will Stark Memorial Fund. Motion second by James Draeger. Motion passed unanimously.

11. Other

Harlan Kiesow reported on the plan to meet with the DOA to discuss using interest earned on investments to supplement fund raising for local funds.

Harlan Kiesow stated a plan to name locks is being developed for an event to be held later this summer. The event could include a boat trip through some locks and local officials will be invited.

There being no other business Celestine Jeffreys made a motion to adjourn. Second by Jean Rombach-Bartels. Chair Van De Hey adjourned the meeting at 4:29 p.m.

Following adjournment, Jean Rombach-Bartels suggested that the board should consider a Park Bench Memorial for Will Stark at the DePere Lock.