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## FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY

### Summary of Proceedings

Fox River Navigational System Authority  
10 A.M. Thursday, May 26, 2011  
FRNSA Office  
Kaukauna, Wisconsin

Authority Members in Attendance:

Ron Van De Hey, Outagamie County  
Tim Rose, Outagamie County  
Will Dorsey, Wisconsin Department of Transportation  
James Draeger, Wisconsin State Historical Society  
Will Stark, Brown County via Tele-conference

Authority Members Absent:

William Raaths, Winnebago County  
Celestine Jeffreys, Brown County  
Jean Romback-Bartels, Wisconsin Department of Natural Resources  
John Vette, Winnebago County

Guests and Staff in Attendance:

Harlan Kiesow, FRNSA CEO  
Robert Stark, FRNSA staff

Chairman Ronald Van De Hey called the meeting to order at 10:25 a.m.

1. **Introductions:** Chairman Van de Hey asked for introductions.

Chair Van De Hey was asked to re-order the agenda action items by Will Stark who was attending the meeting by Tele-conference.

4. **Engineering Committee Report, *Will Dorsey***

- a. **Report on Kaukauna Lock #5 Design Contract, *Phil Ramlet***
- b. **Resolution No. 3-11: Approval of Design Contract for Kaukauna Lock #5.**

Harlan Kiesow stated the process to complete the design phase of the Kaukauna Lock # 5 project could be expedited if the FRNSA hired McMahon to do the design work as described in **Resolution No. 3-11**.

Tim Rose made a motion to approve **Resolution No. 3-11**: Approval of Design Contract for Kaukauna Lock # 5. Motion second by Will Dorsey. Motion passed unanimously.

**c. Report on Kaukauna Lock #4 Design/Build Request for Proposal Recommendation, P. Ramlet, Harlan Kiesow**

**d. Resolution No. 4-11: Selection of Kaukauna Lock #4 Design/Build Contractor**

Harlan Kiesow Stated the CR Meyer design/build bid was the low bid and met the request for proposal scope of work. The next closest bid was more than 10% higher than the CR Meyer bid. Therefore, the Engineering Committee concluded a face-to-face interview with the bidders was not necessary and recommended awarding the contract to CR Meyer.

Jim Draeger made a motion to approve **Resolution No. 4-11**: Selection of Kaukauna Lock #4 Design/Build Contractor. Motion second by Tim Rose. Motion passed unanimously.

**e. Report on Fox River Canal Boat Docks, B. Stark**

The price estimate from Radtke for permanent Radtke docks was 24% Greater than the EZ Dock low bid. The EZ Dock product floats, is portable, and allows greater flexibility for other uses including maintenance. Dave Wentland, P.E, Coastal Engineer Docks and Marinas, Inc. is preparing the DNR permits and will be the owner's representative for this project.

**f. Approval of Lt. Kaukauna and Rapide Croche Sanitary System Work**

Will Stark made a motion to approve the Roeder Plumbing estimate of \$5400.00 to replace the holding tank at Little Kaukauna lock and \$1000.00 to remove the tank at Rapide Croche lock. Second by Tim Rose. Motion passed unanimously.

Will Stark excused himself from the Tele-conference.

**2. Approval of Minutes of March 2011 Authority Meeting:**

Chair Van De Hey stated the March minutes will be approved at the June meeting.

**3. Financial Status Reports, Tim Rose**

**a. Operational Budget**

Tim Rose stated the operational budget report shows we are operating within our budget except as previously noted and discussed.

**b. Capital Budget**

**c. Unlock the Fox Fund**

Tim Rose stated the Unlock the Fox fund had recovered from previous declines caused by market losses and now stands at \$19,000,000.00.

Tim Rose made a motion to accept the financial reports as published and to place on file. Motion second by Jim Draeger. Chair Van De Hey accepted the recommendation in lieu of a vote.

**5. Property Committee Report, C. Jeffreys**

**a. Report on Eagle Flats Project Lease, H. Kiesow**

Work to satisfy language requirements for the Master Lease is on going. Harlan is going to Madison next week Tuesday to discuss the lease with the DOA attorneys.

**b. Report on Kaukauna Lock #5 Property Transfer, H. Kiesow**

The property transfer paperwork is complete and will be delivered to Madison next Tuesday by Harlan.

The Corps has notified us that two Corps properties will be transferred to the state this year.

**6. AIS Committee Report, H. Kiesow**

St. Norbert Survey Center is completing the final Rapide Croche Boater Survey Report. The informal ad hoc survey results will be included in the appendix. The AIS Committee must approve the final report.

The next step is to discuss the Rapide Croche EIR in July.

**7. Operations Report, H. Kiesow**

Locks operations are underway for the season at Menasha and Little Kaukauna locks. DePere lock is undergoing lower gate repairs. Lockages are down as the weather has been poor.

A maintenance schedule for the properties has been developed and is being done.

Dennis is training Jim Van Boxel as his assistant.

The leaks in Appleton doors are gradually decreasing.

Dennis and assistant Jim Van Boxel have adjusted gates at Appleton #4.

The bridge replacement at Little Chute is scheduled for next year (2012), and operation is scheduled for the following year (2013).

The pedestrian bridge over the canal above Combined Locks is scheduled for this year (2011).

A meeting to discuss the Kaukauna Bridge will be scheduled.

#### **8. Communications, *H. Kiesow***

Janke Contractors has received an award for the historic restoration work performed on the lock tender houses exteriors.

The Corps is letting a contract to repair the sinkholes that have developed at Little Chute next to the dam near the guard lock. The Corps has requested that FRNSA not flood the Little Chute Canal until after the work is done.

#### **9. Other**

Tim Rose stated setting a new Board Meeting Day is being discussed. The new day under consideration is the 3<sup>rd</sup> Thursday of the month at 3 p.m. No decision has been made.

Jim Draeger and Will Dorsey offered suggestions for corrections to Board Information on [www.foxriverlocks.org](http://www.foxriverlocks.org). Favorable comments were made concerning the progress and appearance of the new FRNSA website.

There being no other business, Chair Van De Hey adjourned the meeting at 10:55 a.m.