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## FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY

### Summary of Proceedings

Fox River Navigational System Authority  
3:00 P.M. Wednesday, September 22, 2010  
FRNSA Office  
Kaukauna, Wisconsin

Authority Members in Attendance:

Ron Van De Hey, Outagamie County  
Tim Rose, Outagamie County  
William Raaths, Winnebago County  
John Vette, Winnebago County  
Celestine Jeffreys, Brown County  
Will Dorsey, Wisconsin Department of Transportation

Authority Members Absent:

Will Stark, Brown County  
James Draeger, Wisconsin State Historical Society  
Open, Wisconsin Department of Natural Resources

Guests and Staff in Attendance:

Tony Niewolny, Janke  
Mark Ellefson, Norris & Associates  
Randy Stadtmueller, Eagle Flats, LLC  
Harlan Kiesow, FRNSA CEO  
Dennis Arnoldussen, FRNSA Operations Manager  
Bob Stark, FRNSA staff

Chairman Ronald Van De Hey called the meeting to order at 3:00 p.m.

1. **Introductions:** Chairman Van De Hey asked for introductions.
  2. **Approval of Minutes of the August 2010 Authority Meeting:**  
Chair Van De Hey called for additions or corrections to the minutes. A motion to approve the minutes as published was made by Celestine Jeffreys and seconded by Tim Rose. Motion passed unanimously.
  3. **Financial Status Reports, T. Rose**
    - a. **Operational Budget**
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## **b. Capital Budget**

Tim Rose stated he has reviewed income and expense items in the attached report and stated we are under budget. John Vette noted the \$400,000.00 State Cost Share Match Funds payment for 2010 was received.

## **c. Unlock the Fox Fund**

Tim Rose discussed the YTD donations posted by each of the three Foundations and his concerns about the pledge write-offs without any dialog with the fundraising group so that follow-up can be done before writing off the pledge.

Harlan Kiesow stated a fundraising meeting with the foundations will be held in October.

The M&I Quarterly meeting will be held in October; both dates to be determined and announced.

## **d. Corps Funding Status**

Harlan Kiesow stated the current Cost Share requested payment of \$2M dollars should be received in October. Future state and federal Cost Share funding is dependent upon fundraising the final \$350,000 of original required locally raised \$2.8M dollars Match Funds. Also, Congressional appropriation of funds is necessary to receive future Cost Share funds from the Corps.

A motion to accept the financial reports and place on file was made by Celestine Jeffreys and second by Tim Rose. The motion passed unanimously.

## **4. Engineering Committee Report, *W. Dorsey***

### **a. Report on Selection of Kaukauna Lock #5 Design Consultant**

Will Dorsey reported three firms: Mead & Hunt, Ayers, and McMahon responded timely to the RFQ. Only Will Dorsey and Phil Ramlet were available to meet to review the submissions on the original date and it was determined that more members of the committee need to be present to make the selection.

Harlan Kiesow stated that the committee then invited and met with the three firms that submitted a RFQ for interview. As directed by the board, after deliberation the committee made the final selection and selected McMahon.

Harlan Kiesow will develop the Kaukauna Lock # 5 Design Consultant Contract with McMahon for approval by the Engineering Committee.

Tim Rose made a motion to approve and confirm the action of the Engineering Committee. Motion second by William Raaths. Motion passed unanimously.

## **5. Property Committee Report, C. Jeffreys**

Randy Stadtmueller reported on the progress of the Eagle Flats development adjacent to the Appleton Locks canal near Appleton Lock #2 and Appleton Lock #3. Housing funding is confirmed with the approval of Wisconsin Economic Development Administration (WEDA) Section 42 Tax Credits and local private financing that is also committed. Leasing of the land for the project is preferred to purchasing because of groundwater contamination that occurred during the 1950s, which is under a remediation plan with the DNR. A Fox Locks/Heritage Parkway Visitor Center that would also house commercial space is being planned at Appleton Lock #3. Demolition of the old paper mill could begin as early as December, and construction of the 124 unit Senior and Workforce housing projects could begin as early as April or May 2011. Commercial projects will occur during phase two of the development. There is currently no consideration for development of the waterfront for docking for housing tenants.

### **a. Report on Lock Keeper House Project**

Mark Ellefson, Norris & Associates, and Tony Niewolny, Janke Contractors reported on the progress of the repairs that are expected to be completed within the next two weeks. A series of slides showing progress to date was presented. The ventilation being incorporated in the exterior stabilization will prevent further interior damage.

Harlan Kiesow stated he would meet next week with a developer to discuss a possible re-use for the Lawe Street house.

There was discussion of a possible house tour and a possible boat tour during October.

## **6. AIS Committee Report, H. Kiesow**

Harlan Kiesow stated that the AIS Committee met with the Saint Norbert College research team to discuss defining additional data and completing the final report. The final report may be ready by the October board meeting.

## **7. Operations Report, D. Arnoldussen**

Dennis Arnoldussen passed out and discussed a report that summarized use of Appleton Locks 1-4 and Cedars during the Labor Day Holiday weekend.

During the kayak event held on Saturday, one kayak was drawn toward the Kaukauna Electric hydro power plant trash rack at the side of the Appleton Lock #4 canal. The kayak capsized and both the kayak and the occupant were held against the trash rack by the force of the water entering the hydro plant. Outagamie County Sheriff boat patrol was accompanying the kayakers. Mr. Arnoldussen reported that he assisted the officers to pull the occupant, who was unharmed, out of the water.

Lock usage for the season continued lower than in past seasons. Lockage season pass sales for this season totaled 35 compared to a high of 54 fifteen years ago.

The last day of operation this season is October 4. However, the De Pere and Little Rapids locks will be operated from noon to 6PM Saturday October 16 so boaters and their guests may enjoy the fall colors in this area. Lock fees will be suspended for this event and Mr. Arnoldussen stated he and lock tender Scott Thompson, who suggested the idea, will donate their time operating the locks.

## **8. Communications, *H. Kiesow***

Bob Stark reported the DNR held a public hearing to discuss the River Walk and Fishing Pier proposed at the De Pere lock by the city of De Pere. There were no comments against the project at the hearing.

A meeting concerning the buoys placed in the Fox River below the Menasha Lock was held this morning at the ECWRPC. An Appleton Yacht Club committee crew will install new permanent year-around buoys that have recently been donated by the Duck Derby Committee to replace the old worn-out buoys presently in use. Radtke Contractors will not be hired this year by the FRNSA to remove these buoys. Board members discussed their concern for the need to have buoys in place to promote use of the lock system.

## **9. Other**

Tim Rose reported the Fundraising Committee has investigated placing a series of advertisements to include editorial pages in upcoming issues of Fox Cities Magazine. A campaign has been worked out with the magazine to place a four-page insert and pledge card along with a one-page story in the November issue. Then a series of educational ads and a gauge showing progress toward the fundraising goal will be placed in the December/January, February, March, and April issues. The May issue ad will be larger and feature the up coming season Lock Schedule. The magazine may feature Lower Fox Locks history in the June issue. The cost of the Fox Cities Magazine ad campaign is \$9400.00 plus expenses.

Tim Rose made a motion to approve the outlined Fox Cities ad campaign cost not to exceed \$10,000.00. Second by John Vette. Motion passed unanimously.

Chair Van De Hey inquired about the status of the FRNSA website and urged its completion.

There being no other business, Celestine Jeffreys made a motion to adjourn, second by William Raaths. Chair Van De Hey adjourned the meeting at 4:50 p.m.