

Fox River Navigational System Authority
1008 Augustine St
Kaukauna, WI 54130

Timothy Rose, Chairman
Jeremy Cords, CEO
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Summary of Proceedings Minutes

Fox River Navigational System Authority

- Board Meeting, 3:00 P.M.
Tuesday, February 27, 2018
FRNSA Office

1008 Augustine Street, Kaukauna, WI 54130

Authority Members in Attendance:

Tim Rose, Outagamie County
Jean Romback-Bartels Wisconsin DNR
Bruce Enke, Brown County
Daina Penkiunas, Wisconsin Historical Society
John Vette, Winnebago County
Will Dorsey, Wisconsin Department of Transportation
Kathryn Curren, Brown County

Authority Members Absent:

Bill Raaths, Winnebago County
Jeff Feldt, Outagamie County

Guests and Staff in Attendance:

Jeremy Cords, FRNSA CEO
Tim Short, Winnebago County/Dynamic Insights
Jessica Akstulewicz, FRNSA Administrative Assistant
Mary Schmidt, Schmidt Communications
Jim Fletcher, FRNSA Property Committee
Phil Ramlet, OMNNI Associates
Randy Stadtmueller, Eagle Flats
Eric Knapowski, FRNSA Employee-De Pere Locks

Chairman Tim Rose called the meeting to order at 3:01 P.M.

1. Introductions
2. Review and approve meeting minutes

- January 23, 2018 Meeting Minutes

Chairman Tim Rose asked if there were any additions or corrections to the Minutes of the January 23, 2018, Board Meeting.

Bruce Enke made a motion to accept the January 23, 2018, Minutes. Kathy Curren seconded the motion. Motion passed unanimously.

2.1 Split Rock Conference Call-3:10pm-Review/Updates

Informational Purposes Only

Tim Rose suggested the next monthly board meeting to be held at the Oshkosh Public Museum 1331 Algoma Blvd Oshkosh, WI 54901 to help give a visual and ideas for our Visitor Center development. Jeremy Cords to coordinate the meeting set up for the March 27, 2018 board meeting.

3. Needs Action - Jeremy

- GEI Invoice approval - \$16,300

Jeremy Cords updated the board on the GEI invoice. The invoice was for the study and final work done at the De Pere location with regards to the emergency repair that was previously approved at a prior meeting from Tim Bolwerk. Final Payment.

Kathy Curren made a motion to approve the GEI Invoice in the amount of \$16,300.00. Jean Rombach-Bartels seconded the motion. Motion passed unanimously.

- Smith Root Invoice approval – \$3,190

Jeremy Cords updated the board on the Smith Root Invoice for previous work done. Change order to sage 1 feasibility study. Menasha lock electrical fish barrier feasibility study to add assessment of feasibility of electrical barrier inside Menasha Lock Chamber. It was revised from previous invoice.

John Vette made a motion to approve the Smith Root Invoice in the amount of \$3,190. Kathy Curren seconded the motion. Motion passed unanimously.

- Omni and Associates FYI - \$18,509.04

Review for Informational Purposes Only

- McMullen and Pitz (previously approved) FYI - \$8,339.29

Review for Informational Purposes Only

- Fox Locks 2018 Lockage Fees and Operations Schedule

1. Release of Ops Schedule
 - a. Local Newspaper
 - b. Ruth Ann Heeter

Jeremy Cords reviewed with the board the proposed 2018 lock fees and operations schedule that was suggested by Scott Vanevenhoven, Jim VanBoxtel, Luke Green, Jessica Akstulewicz and Jeremy Cords during a previous meeting they had held. Discussion was held with regards to the fees and schedule for 2018.

John Vette made a motion to approve Fox Locks 2018 Lockage Fees and Operations Schedule. Will Dorsey seconded the motion. Motion passed unanimously.

The 2018 fees and schedule approved will be sent out by newsletter to all registered participants and all social outlets. It can also be found at the FRNSA Office located at 1008 Augustine St Kaukauna, WI 54130 or the Website: www.foxlocks.org.

- Scanning Project – FYI - Service contracted with another individual (Rebecca Madsen)
 - Jeremy Cords updated the board with a change in person contracted for the scanning project. Informational Purposes Only.

4. Reports from Officers, Members, Committees
 - a. Tim Rose
 - i. Updates
 1. Menasha Lock
 - a. Smith and Root

Tim Rose updated the board with regards to the Menasha Locks. Multiple meetings have been held with multiple groups. The DNR has a concern with the larva passing through the water column at certain times of the day. As of now FRNSA has asked the DNR to assist with more information needed from the study. DNR is putting together a proposal for FRNSA over the next few weeks with regards to the study and what the study should capture.

- b. USGS Nicholas Johnson

Time Rose stated Nicholas Johnson will be doing the study and is the contact for Menasha Lock.

Bruce Enke asked if there is or will be a construction estimate. Phil Ramlet stated one is being prepared and will send out once prepared. Further

discussion was held with regards to spending money on studies but going no further. Bruce Enke proposes to put another committee together with regards to preplanning and moving forward with additional studies. Phil Ramlet will coordinate the committee and meeting date to further discuss a new plan for moving forward.

2. Visitor Center
 - a. Joint Finance Committee

Tim Rose stated this was previously discussed with the Split Rock Conference Call and was for information purposes only.

3. eDNA

Tim Rose updated the board stating he talked with John Wood from Boulder that worked on the eDNA studies. John Wood agrees to relook at the 2 series of samples again to see if any positive findings. As of today there is no positive findings. The technology used on the studies at that time is questionable. John Wood will present a proposal in the next two weeks to FRNSA. They are looking to use a new assay.

4. Bridges update

Will Dorsey updated the board on the Bridge. A meeting was held February 16, 2018 to discuss the non-lift bridge in Kaukauna. Discussion regarding lack of funding to move the project forward to make the needed bridge repairs. At this time Kaukauna is still not able to properly repair the lift bridge without more funding. Attendees including people representing FRNSA, Army Corp, Legislatures, Coast Guard, East Central Planning. This is ongoing and future meetings to be held on how to move forward with this bridge project once the coast guard sets a definite date on when the bridge must be operational.

- ii. Executive Committee Report

Nothing to report-No meeting

- b. John Vette

- iii. Financial Status Reports
 1. Unlock the Fox Fund
 2. Modified Cash Flow Statement

John Vette reviewed the Unlock the Fox Fund managed by the Community Foundations and Associated Bank and Modified Cash Flow Statement.

John Vette made a motion to approve the Financial Reports. Will Dorsey seconded the motion. Motion passed unanimously.

- c. Daina Penkiunas
 - iv. Discuss possible RFP for inspection of Lock Tender Houses
- d. Kathryn Curren
 - v. Property Committee Report

Kathryn Curren held a property committee Tuesday, February 27, 2018 and stated the discussions held on the agenda were Building inspections and RFP, Dilapidated shack, UWSP study on camping, Possible UWO study on the economics of camping, Broad Street house purchase and Visitor center. Informational Purposes Only.

- e. Bruce Enke – update

Nothing to Report

- f. Jean Romback-Bartels

Nothing to Report

5. Unfinished Business and General Orders

Nothing to Report

6. New Business

Will Dorsey updated the board on the DOT Bridge Operational dates that were set as May 20, 2018 to October 15, 2018.

7. Closed Session in accordance with Ss.19.85

Nothing to Report-No closed session

8. Adjournment

Chairman Tim Rose asked for a motion to adjourn the meeting. John Vette made the motion to adjourn the meeting. The motion was seconded by Will Dorsey. Motion carried.

Open session meeting was adjourned at 5:10 PM by Chairman Tim Rose.