

## Fox River Navigational System Authority

1008 Augustine St  
Kaukauna, WI 54130

Timothy Rose, Chairman  
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## Meeting Notice

Tuesday September 25, 2018 - Board Meeting 3:00pm  
FRNSA Office Boardroom

**present:** Tim Rose (Chair), Jeffery Feldt (VC), John Vette (T), Kathryn Curren (S), Bruce Enke (Rapid Croche), Tim Short, Jean Rombach-Bartels (DNR), William Dorsey (DOT), Jeremy Cords

**missing:** Daina Penkiunas (SHPO)

**guests:** Phil Ramlet, OMNI; Mary Schmidt, Schmidt Communicates

### Agenda:

1. Introductions
2. Review and approve meeting minutes from last Board Meeting
  - a. Motion to approve minutes made by Jeff Feldt, seconded by Will Dorsey, motion passed unanimously
3. Needs Action - Jeremy
  - a. Updates
    - De Pere Levee ACOE –Corps is working with the City of DePere to have access to the land pending restoration of the Master Gardeners section. FRNSA reached agreement that we will try to fund said restoration.
    - Fundraising Committee met and went through the list of prospects for Phase II fundraising. At initial fundraising effort, we didn't get a lot of support in Brown County and we are meeting with Greater Green Bay Community Foundation for contacts. Kathy is also checking with property committee members for additional contacts in Brown County. Discussion revolved around identifying funders, keeping list updated, reviewing contacts. We identified the next fundraising meeting is to further refine prospects and review case statement.
    - Office update: Phones and cellphone inventory are revised and we're now working with Verizon. All lock stations have smartphones and we're setting up possibility for a digital reader next season. We changed landscaping at the offices that was done internally for \$800 versus external bid for \$2200. Quick Trip cards are available for fuel and staff is separating road fuel from off-road fuel for tax reporting issues.
    - October planning session set for board and materials will be on the way.
4. Reports from Officers, Members, Committees
  - **Financial Status Reports:** Tim Short reported that he is developing a top-line scorecard for board members to review financial information. In-depth budget review will be used to address discrepancies in the future. The Unlock the Fox Fund is in good shape. According to the Board Statement, income is down versus budget, but expenses are in line.
    - John Vette moved to approve financial report, second by Bruce Enke, motion passed unanimously
  - Tim Rose
    - **Menasha Lock:** Rose/Cords collected information regarding Smith/Root proposal, velocity studies, questions from DNR, DNA information, information from published scientific literature, and put together in a proposal format for Jean to review with DNR representatives. Goal is to get response and a direction forward from DNR. Discussion regarding the status of design of the electronic barrier that is at a conceptual level. To get beyond that, board discussed making the electronic barrier an "official" project. Discussion ensued about how to move the proposal to a more completed conceptual

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design to satisfy DNR request for more thorough design and an operational manual before making any other recommendations.

- Motion proposed by Will Dorsey to allocate funds not to exceed \$75,000 to move the electronic barrier project from concept to a more concrete design phase.  
Second from Jeff Feldt
  - Discussion about when do we get public input on design of proposal and board agreed that it might be appropriate for 3-4 months in the future.
  - Motion approved with one abstention
  - **Visitor Center:** Rose/Cords met with Pam Seidl from Fox Cities Convention and Visitors Bureau and they agreed to push deadline back on their grant. Certified Survey Map passed through city of Appleton, Phil Ramlet and Tim Rose to visit Madison to get it signed. City of Appleton thought zoning change would take 6-8 weeks.
  - Split Rock: Rose/Cords are reviewing costs with Split Rock, who had no problem with FRNSA outsourcing less expensive options.
  - Rose/Cords met with directors of Paper Museum. That museum is revising their displays and wanted to ensure they were not duplicating efforts with the Visitor Center.
  - Will Dorsey--Bridges: no update
  - Kathryn Curren
    - Property Committee did not meet. Discussion ensued about Fox River Kayaking's use of Rapide Croche property and that they have been contacting elected representatives about their right to use the property. Board feels FRNSA is on solid ground regarding trespassing information obtained from public trust attorneys.
5. Unfinished Business and General Orders: none
6. New Business
- Executive Committee met with Jeremy on job performance and will institute a formal review process 1-2 times a year.
  - Discussion on status of Rapide Croche project and committee chair Bruce Enke asked if we should renew discussions on the barrier and identify a plan and schedule moving forward. Chair Rose agreed and said it is appropriate for the committee to move forward with plans for Rapide Croche.
7. Adjournment: Motion to adjourn from Will Dorsey, second from John Vette. Motion approved unanimously
8. Meeting was adjourned at 4:05 pm