

Fox River Navigational System Authority

1008 Augustine St
Kaukauna, WI 54130

Timothy Rose, Chairman
Jeremy Cords, CEO
Telephone: 920-759-9833
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Meeting Notice

Tuesday February 26, 2019 - Board Meeting 3:00pm
FRNSA Office Boardroom

Members: Tim Rose (Chair), Jeffery Feldt (VC), John Vette (T), Kathryn Curren (S), Bruce Enke (Rapid Croche), Tim Short, Jean Rombach-Bartels (DNR), William Dorsey (DOT), Daina Penkiunas (SHPO), Jeremy Cords

Agenda:

Introductions

Review and approve meeting minutes from last Board Meeting: motion made by Bruce Enke second by Will Dorsey, approved unanimously

Reports from Officers, Members, Committees

Treasurer Report -Tim Short

- Short reviewed the operations and capital budget report stating no big surprises. Marketing and operations budget is going to be about 50-100k higher than last year.
- Unlock the Fox Fund Board Statement has regained most of what was lost last month.
- Working on 5 year capital spending forecast for remodeling of our funds into the future
- T. Rose stated that we may need to pay income tax on the coffee shop at the new visitor center
- Phil Ramlet – stated that there may be an ability to do a pilot (Payment in lieu of taxes)
- Motion was made to accept the financial report: motion made by John Vette second by Will Dorsey, approved unanimously

Operations - Jeremy

- Menasha – Water Street corridor
 - Menasha is working with consultant from Madison and Neighborhood planners from Appleton in the development of the plan considered for future implementation.

Capital Projects Committee - William Dorsey

Bills – Capital Budget

Smith-Root invoices (2) Discussion regarding number of invoices that will be submitted prior to achieving 60% design status for Menasha lock. Discussion among board members questioning if we should continue to pay invoices without seeing progress drawings. Phil Ramlet advised that he is comfortable work is progressing.

Motion for approval made by Dorsey to approve invoices seconded by Short passed unanimously

Timmer's Graphics (1) Review invoice for development of fundraising materials.

Motion for approval made by Dorsey seconded by Vette passed unanimously

Omni Associates (1) monthly invoice for services

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Motion for approval made by Dorsey seconded by Romback-Bartels passed unanimously. Discussion from Short that we should ensure the city of Appleton is aware of our concerns regarding a footbridge near proposed VC. Chair Rose indicated the bridge issue has been settled.

Chairman's Report - Tim Rose

Visitor Center: Chair Rose. Randy target date for opening is Memorial Day 2020. Update from Randy is we are in the final stages of zoning change for all parcels, has already been approved by plan commission. We will need a special use permit from the city for parking and this will happen after final site plan. Will go to Appleton City council in early March. We will finalize the building in mid-March and Randy will get final cost of the building at the March board meeting. Crossing at Lawe St. looking at possibility of a light crossing triggered by movement. Bruce advised that if it is a recognized cross walk, it would be recognized by the state. Bruce recommended checking with the City of Madison that had problems with the automatic sensors versus push-button lights. Tim discussed usage of the Newberry Trail and reported on parks department statistics showing increased use of the trail in warm weather months.

Split Rock update: they are buried in work and have not finished a final contract. There is some re-design work that needs to be done. Randy raised the concern about noise in the VC for residents in condos so we are researching the possibility of a Whisper Wireless system in the exhibit area. We are working with Hearthstone and Paper Discovery Center to create a joint curriculum for 4th graders to visit all sites within one course of study. We are in the process of defining the scope of the collaboration and the goals. We are in the process of writing grants or several organizations with local grant writer Julie Filapek. Tim reviewed state appointments and confirmed that all board members are serving consistent with the new gubernatorial administration. We are reviewing plans for the embankment at lock 3 and get to SHIPO

Menasha: At a point where we're waiting for the report from Smith/Root. Solutions for the lock depend on what the City wants to do with the street. They created two plans for the state property and Tim recommended the city hold off until we see reports from Smith/Root.
De Stasio: Bart can no longer do our testing/sampling and made recommendations for several people at UW-Green Bay and St. Norbert College.

Executive Committee – Tim Rose

Property Committee - Kathryn Curren

Shared operational information. Update on property inventory: while we were going through documents in back room, we feel there is a comprehensive review of what's going on with our property. Our crew is reviewing lock tender buildings to ensure they are watertight. When we determine what is needed to rehab the homes, then we'll pull in inspectors to review buildings.

Fundraising - John Vette

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Rapide Croche Committee - Bruce Enke

Update from meeting Feb 15: we are at the same point as meeting in Nov. of '17 and Bruce refreshed the situation regarding the parameters of the project, the challenges, and potential next steps. We need to come to agreement on what "positive barrier" means and decide as a board what the statute requires us to do. Bruce went through the requirements and challenges of building a boat lift/cleaning station. He asked that if we are going to change the requirements of the project, we would be starting over with the project and requested we hold a workshop for the board to review the project further. Board discussion indicated there are items within the specifications that may have a huge impact on the price tag associated with this proposal and it should be reviewed and possibly updated.

Chair Rose: concern is there is a lot of stuff on the table and we should first prioritize the Menasha lock, then schedule a meeting to review the past proposals on Rapide Croche.

Adjournment - Dorsey, Short seconded