

Fox River Navigational System Authority

1008 Augustine St
Kaukauna, WI 54130

Jeremy Cords, CEO
Telephone: 920-309-4501
Fax: 920-759-9834



- Public Meeting Notice/Agenda -

FRNSA Board of Directors

Meeting Minutes

Tuesday October 26, 2021 – Board Meeting **3:00PM**

Virtual: <https://global.gotomeeting.com/join/412495285>

United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 412-495-285

In-Person: Fox Locks Office 1008 Augustine St Kaukauna, WI 54130

Members: Ron Van De Hey (Chair), Jeff Feldt (VP), Tim Short (T), Kathryn Curren (S), Bruce Enke, John Vette, Ashley Dooley for (Jean Romback-Bartels - DNR), Colleen Harris (DOT), Daina Penkiunas (SHPO), Jeremy Cords

Attending – In Person: Ron Van De Hey (Chair), Jeff Feldt (VP), Tim Short (T), Kathryn Curren (S), John Vette, Jeremy Cords CEO, Phil Ramlet (Westwood), Mary Schmidt (Schmidt Communications, Janet Tichacek (FRNSA)

Attending – Virtual/Phone: Ashley Dooley for (Jean Romback-Bartels - DNR), Colleen Harris (DOT), Daina Penkiunas (SHPO)

Absent: Bruce Enke,

Start: 3:05pm End: 4:02pm

Agenda:

1. Introductions
2. Reports, Officers, Members, Committees
 - a. Review and approval of previous board meeting minutes
 1. Discussion – Jeff Feldt motions to approve, Tim Short seconds, all in favor, motion carried.
 - b. Review and approval of Treasure’s Report – Tim Short
 1. FRNSA Financial Statement –Overall fund still doing well given the volatility in the market. Fund up slightly from end of September.
 2. Dashboard Report – Tim Short stated labor costs down and expenses slightly up but no overall concerns or surprises. Tim Short motions to approve, Kathy Curren seconds, all in favor, motion carried.
 - c. Project Updates – Jeremy
 1. Trail Bid review
 - a. Discussion – NorthEast Asphalt was lowest bidder at \$198,067. Includes entire trail in asphalt. Discussion on current condition of various parts of proposed trail – Kaukauna 1 to Office is hard packed and ready for asphalt whereas rest of trail needs more work. Bid does not include lights, benches, picnic tables, fencing. Jeremy’s target total cost for entire trail is \$300,000. Tim Short motions to approve, Jeff Feldt seconds, all in favor, motion carried.
 - d. Capital Projects Committee - Colleen
 1. Discuss for approval –
 1. Westwood – monthly invoice – Westwood bill was not reviewed as it was not received in time to be included in packet to Board Members that was sent out Friday 10/22.

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2. Kleinschmidt – Round Goby Study invoicing – Study almost complete. Should receive final report in the next several months. Colleen Harris motions to approve, Tim Short seconds, Ashley Dooley abstains from Kleinschmidt invoice, everyone else approve, motion carried.
 - e. Executive Committee – Jeffrey Feldt
 1. Update- Short meeting on 10/12 – reviewed Trail Bid, Goby study, Cedar Lock quote. Tim Short motions, Kathy Curren seconds, all in favor, motion carried.
 - f. Property Committee – Kathy Curren
 1. Update – No meeting this month. Discussion on various leases. Jeremy to send lease info packet to attorney for review and draft a certified letter. Discussion on Kaukauna property – Phase 1 study and appraisal. Motion to proceed with environmental Phase 1 not to exceed \$5000, and appraisal not to exceed \$4000, to be conducted at same time with owner’s approval.
 - g. DNR – Ashley Dooley (for Jean Rombach-Bartels) -
 1. Update – report received from DNR and is being reviewed. More information at next meeting.
 - h. Fundraising Committee – John Vette
 1. Update – Recently had 2 meetings regarding finding donors for various projects. Discussed upcoming projects and spoke with Megan who matches projects with prospective donors. Working on brochure which will be printed in house to allow for customization.
 - i. Rapide Croche Committee – Bruce Enke
 1. Update: Bruce on vacation. Jeremy summarized visit to lock to see how we can transport people easily.
3. Closed Session Wis. Stat 19.85(1)(e)
 - a. n/a
 4. Adjournment