

Fox River Navigational System Authority

1008 Augustine St
Kaukauna, WI 54130

Jeremy Cords, CEO
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MINUTES

FRNSA Board of Directors Meeting

Tuesday February 22, 2022 – Board Meeting **3:00PM**

Virtual Only: <https://global.gotomeeting.com/join/412495285>

United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 412-495-285

Members: Ron Van De Hey (Chair), Jeff Feldt (VP), Tim Short (T), Kathryn Curren (S), Bruce Enke, John Vette, Jean Romback-Bartels (DNR), Colleen Harris (DOT), Daina Penkiunas (SHPO), Jeremy Cords

Attending Virtually: Ron Van De Hey, Jeff Feldt, Tim Short, Kathy Curren, Jean Romback-Bartels, Colleen Harris, Daina Penkiunas, Mary Schmidt

Attending via Phone: Harlan Kiesow, Beau (Little Chute), Bruce Enke, John Vette

Attending in Person: Jeremy Cords, Beth Taubel

Start: 3:00p End: 4:30p

Agenda:

1. Introductions
2. Review and approval of previous board meeting minutes
 1. Discussion –
 1. Jeff Feldt motioned, Tim Short seconded, all approved
3. Review and approval of Treasure’s Report – Tim Short
 1. FRNSA Financial Statement
 1. Average for Fiscal Year
 2. Market fluctuation
 2. Dashboard Report
 1. Admin Expense up
 - a. Insurance
 - b. Accounting
 2. Maintenance up
 - a. Remodel breakroom
 3. Kaukauna Trail
 - a. \$14,800.00 expenditure will be off-set from “Grants & Kaukauna Interpretive Trail” account.
 4. Omni
 - a. \$4,400.00 invoice previously not paid
 5. Tim Short motioned, Jeff Feldt seconded, all approved
4. Staffing
 - a. Seasonal Lock Tenders –
 1. Hiring – Open
 1. Job listed on our website
 2. Job listed on Facebook
 3. Approximately 10 returning lock tenders
 4. Need 8-9 additional lock tenders
 2. Orientation/Training – April
 1. Scott Thompson, Bill Vanevenhove and George Tichacek putting together
 2. Streamlining
 - b. Administrative Assistant Position – filled
 1. Amanda Peterson started 02/22/22

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c. Request To Announce

1. Gov Outreach/Property Specialist Position

1. Kathy Curren motioned, Daina Penkiunas seconded, all approved
2. Board members to sit in on interviews
3. Try to fill position in 1 to 1-1/2 months

2. Discussion

1. Get in to budget

5. Project Updates

a. Ahlstrom Lease

1. Discussion

1. Unsigned lease
2. No compensation in 17 years
3. Schedule meeting with Ahlstrom, representative, Mark Kjorlie, for April
 - a. Qualified Members of Board to attend
 - b. Speak with Tyler re: how law applies
 - c. Get facts straight prior to meeting
 - d. Find out what Ahlstrom wants
 - e. FRNSA to meet separately after initial meeting to discuss options, Ahlstrom comments
 - f. Hitting fiber optic line
 - g. Requesting Power line to cross over lock
 - i. Use as leverage to recover money
 - ii.
4. What do we want to accomplish?
 - a. If land in question is part of lock listing, historic easement needs to be in place
 - b. State to part with/sell land to mill
 - i. State would get any money
 - ii. No responsibility for remediation
 - c. FRNSA to get easement too

b. Lock Tender House Rehabilitation

1. Discussion

1. Would like to start with Kaukauna 1
 - a. On trail
 - b. Smallest
 - c. Good "mini" visitor center
 - d. Address mold/asbestos/lead
 - i. Reports from 2009
 - ii. Mold may have changed
 - iii. Asbestos and Lead should be the same
 - e. Would need a firm specializing in historical homes
 - i. RFP submitted
 1. Same parameters to all estimators
 - ii. Breakout into phases
2. Kathy Curren motioned, Jean Romback-Bartels seconded, all approved

c. Fox Locks Documentary

1. Update

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1. Documentary ready for premiere
 - a. Charge nominal fee for locks
 - b. Kick off Kaukauna 1 restoration
 - c. Stir interest in locks, donations, houses
 - i. Amazing Events putting numbers together
 - d. Board Appreciation Dinner
 1. March 24th 5:30pm Social, 6pm Dinner - Rivertyme Bistro
 1. Board member and their significant other
 2. E-invite to be emailed to Board Members to RSVP for headcount
 - a. RSVP by 03/15/22
 2. Lock tour in June – land side
 3. Fall boat ride from Kaukauna to Rapide Croche and back
6. Capital Projects Committee - Colleen
 1. Discuss for approval –
 1. Westwood - invoice
 - a. No invoice received
 2. Kleinschmidt Goby – invoice
 - a. \$7,086.14
 - i. Colleen Harris motioned to pay, Kathy Curren seconded, all approved
 - b. Report almost completed-putting data together
 - i. Share with DNR
 1. Review and comments
 2. Address concerns
 3. Make adjustments
 4. Okay design and operation
 - ii. Public meetings
 - iii. Install barrier at Menasha to open lock
 1. Complete building of structure, once approved
 - a. 12 – 15 months
 7. Executive Committee – Jeffrey Feldt
 1. Update-
 - a. Tug boat
 - i. Waiting for estimate from owner, Bryan
 - ii. Cannot get into dry dock until weather permits
 - iii. If estimates received in timely manner, bring to Board in March for final decision
 - b. Blue Timer Shed
 - i. SHPO review request in progress
 - ii. To Tyler for review
 8. Property Committee – Kathy Curren
 1. Update – See notes for Lock Tender House Rehabilitation (5b)
 9. DNR – Jean Romback-Bartels -
 1. Update - ACOE Dry Dock –
 1. Waiting for response from Army Core
 - a. Need to agree on remediation and timeline

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10. Fundraising Committee – John Vette
 1. Update – N/A
11. Rapide Croche Committee – Bruce Enke
 1. Update:
 - a. Alum dock, ramping, passenger transfer
 - b. No funding
 - c. No action taken at this point
12. Closed Session Wis. Stat 19.85(1)(e)
 - a. n/a
13. Adjournment 4:30p
 - a. Tim Short motioned, Kathy Curren seconded, all approved