1008 Augustine St Kaukauna, WI 54130 Philip Ramlet, Executive Director Telephone: 920-850-1677 Jeremy Cords, Operations Director Telephone: 920-309-4501



MINUTES

FRNSA Board of Directors Meeting

Tuesday, July 26, 2022 – Board Meeting **3:00PM PROMPTLY**Meeting Location: <u>De Pere Lock Tender House, with 3 Dam Guys</u>

195 James Street, <u>De Pere</u>, <u>WI 54115</u>

Call in Information: 920-850-1677

<u>Members:</u> Ron Van De Hey (Chair), Jeff Feldt (VP), Tim Short (T), Kathryn Curren (S), Bruce Enke, John Vette, Jean Romback-Bartels (DNR), Tom Buchholz (DOT), Daina Penkiunas (SHPO), Phil Ramlet

<u>Attending:</u> Ron Van De Hey, Jeff Feldt, Tim Short, Kathy Curren, Bruce Enke, John Vette, Jean Romback-Bartels, Daina Penkiunas, Phil Ramlet, Beth Taubel

Not Attending: Tom Buchholz – excused (vacation)

Start: 3:00p End: 4:10p

Agenda:

- 1. Introductions
 - a. John Vette has accepted reappointment to board
 - b. Kathy Curren has declined reappointment to board
 - c. Phil Ramlet has identified some potential candidates to fill vacancy on board
- 2. Review and approval of previous board meeting minutes
 - a. Discussion
 - 1. Kathy Curren motioned to accept previous minutes, after corrections, Daina Penkiunas seconded, all approved
- 3. Review and approval of Treasurer's Report Tim Short
 - 1. FRNSA Financial Statement
 - 1. No surprises
 - 2. Budget managed very well for FYE 06/30/2022
 - 2. Dashboard Report
 - 1. Tim Short to compare cash disbursements from last year
 - Budget Approval
 - 1. Added \$150K for Electrical Ground Resistivity Study
 - a. Check for voids/compaction/etc.
 - b. Request (2) quotes
 - c. Start with highest risk levee first
 - 2. Budget up significantly
 - 3. No Revenue listed on budget
 - 4. Building budget will be added into 2023 FYE budget

1008 Augustine St Kaukauna, WI 54130 Philip Ramlet, Executive Director Telephone: 920-850-1677 Jeremy Cords, Operations Director Telephone: 920-309-4501



- a. Update
 - i. Heating/Cooling
- 5. Tim Short motioned to approve budget, Jeff Vette seconded, all approved
- 4. Executive Director Phil Ramlet
 - a. Community Foundation Agreement
 - 1. Discussion
 - Community Foundation has agreed to be FRNSA's fiscal agent for donations going forward
 - a. 2.598% Fee assessed
 - b. \$0.26 per Transaction fee
 - c. Administrative fee of \$250.00 per month (\$3,000.00 annually)
 - i. Phil Ramlet will double check on these fees
 - d. Tim Short motioned to approve in principle, Jeff Feldt seconded, all approved
 - i. Don't need to get too deep with details, will finalize at a later date
 - e. Donors can realize a tax deduction by utilizing Community Foundation as our fiscal agent
 - b. Kleinschmidt Study
 - 1. Update
 - Call with Jason Kent from Kleinschmidt
 - a. Postponed call
 - i. Board needs to review study
 - Electrical barrier doesn't seem to affect Goby 2 cm or smaller
 - a. Extra sill on bottom?
 - i. How would this work?
 - b. Double flush lock?
 - c. Stun/disable/kill other fish?
 - d. Study to be published this year
 - i. No proprietary information
 - ii. Open to public
 - ii. DNR internal Goby team meeting to go over study
 - 1. Will put together concerns/questions
 - Meet with Kleinschmidt and interested Board members, meeting to discuss questions and concerns
 - iii. Learning from other studies
 - 1. What has failed? Succeeded?
 - 2. Locations with Goby issues
 - Lake Champlain/Hudson River: New York, Quebec, Canada, and Vermont
 - Kleinschmidt working with that group as well
 - b. Group interested in talking with FRNSA

1008 Augustine St Kaukauna, WI 54130 Philip Ramlet, Executive Director Telephone: 920-850-1677 Jeremy Cords, Operations Director Telephone: 920-309-4501



- i. Hone in on what's needed
- ii. Combine study, share cost for Kleinschmidt
- iii. Ron Van De Hey and Phil Ramlet would be happy/interested to discuss with the above
- iv. Jean will pass along contact information
- c. Goby Winnebago
 - i. If Goby were found in Lake Winnebago, no reason to keep Menasha Lock closed

- c. Insurance Coverage
 - 1. Update
 - 1. Directors Insurance
 - a. Confirmed Board of Directors insurance coverage is in place
 - b. Phil Ramlet meeting with Ansay & Associates, July 27, 2022
 - c. Phil Ramlet states that State of Wisconsin should pick up the majority of our insurance-will check into
- d. Kaukauna Locks Trail
 - 1. Update
 - 1. Dedication ceremony to take place on August 17, 2022
 - a. 3:00pm
 - b. Invites to go out next week
- 5. Capital Projects Committee Tom Buchholz (Phil Ramlet presented invoice)
 - 1. Discuss for approval
 - 1. UWGB Invoice 12185 \$4,391.06
 - a. Phil Ramlet motioned to approve payment, John Vette seconded, all approve. Jean Romback-Bartels abstains.
- 6. Executive Committee Jeffrey Feldt
 - 1. Update
 - a. Committee met on July 12, 2022
 - i. Discussed
 - Adding \$150K to Budget for Electrical Ground Resistivity Study
 - 2. Phil Ramlet met with Emma with Fox Valley Kayak Company
 - a. Refunded (8) season passes in full (\$800.00) back to FVKC
 - b. They should be a good partner going forward
 - c. Interested in access to Rapide Croche
 - 3. Discussed Neenah Arrowhead Park
 - a. Notified them that we are not interested in working on visitor center for park
 - 4. Human Resources
 - Jean Romback-Bartels and Jeff Feldt working to update/refine some items
 - 5. Ahlstrom-Munksjo

1008 Augustine St Kaukauna, WI 54130 Philip Ramlet, Executive Director Telephone: 920-850-1677 Jeremy Cords, Operations Director Telephone: 920-309-4501



- a. Meeting on hold
- 6. Kaukauna Trail
 - a. Dedication ceremony
 - b. 50-70 people to be invited
- 7. Property Committee Kathy Curren
 - a. Update
 - 1. Ahlstrom-Munksjo
 - 1. Meeting postponed to August 2022
 - 2. Ahlstrom-Munksjo wants to finish survey work
 - a. May reduce easement size
- 8. DNR Jean Romback-Bartels -
 - 1. Update ACOE Dry Dock -
 - 1. No update
- 9. Fundraising Committee John Vette
 - 1. Update -
 - 1. No update
- 10. Rapide Croche Committee Bruce Enke
 - 1. Update
 - a. Kayakers would like to have access
- 11. Committees
 - 1. Committees to retain/disregard/start
 - a. Committee Structure
 - i. Ron Van De Hey has a plan
 - ii. Set up meeting for August 2022 to discuss
 - a. Phil Ramlet requested we have a Grant & Fundraising Committee
 - i. Look for grants
 - ii. Put together marketing plan
 - iii. Polish image
 - iv. Branding
- 11. Adjournment
 - a. Ron Van De Hey motioned to adjourn, Jean Romback-Bartels seconded, all approved