

Fox River Navigational System Authority

1008 Augustine St
Kaukauna, WI 54130

Philip Ramlet, Executive Director
Telephone: 920-850-1677
Jeremy Cords, Operations Director
Telephone: 920-309-4501



AGENDA

FRNSA Board of Directors Minutes

Tuesday, September 27, 2022 – Board Meeting **3:00PM PROMPTLY**

Meeting Location: FRNSA Main Office 1008 Augustine St Kaukauna, WI

Virtual: <https://global.gotomeeting.com/join/412495285>

United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 412-495-285

Members: Ron Van De Hey (Chair), Jeff Feldt (VP), Tim Short (T), (No Secretary), Bruce Enke, John Vette, Jean Rombach-Bartels (DNR), Tom Buchholz (DOT), Daina Penkiunas (SHPO), Phil Ramlet

Attending: Ron Van De Hey, Jeff Feldt, Tim Short, Bruce Enke, John Vette, Jean Rombach-Bartels, Tom Buccholz, Phil Ramlet, Beth Taubel and Dean Haen

Virtual: Daina Penkiunas, Mary Schmidt (Schmidt Communicates)

Phone: Anonymous Caller

Start: 3:00p End: 3:40p

Agenda:

1. Introductions
 - a. Introduce new board member, Dean Haen
 1. Dean works for the Green Bay Port Authority
 2. Dean and Phil have known each other for approximately 20-25 years
 1. Served on the Transportation Development Board together
2. Review and approval of previous board meeting minutes
 - a. Discussion
 1. Referencing Item 3, 1, 6, a: Insurance Cost
 1. Phil Ramlet states he will be meeting with Ansay to discuss
 2. Will follow up to see if FRNSA could potentially get insurance through the State
 2. Referencing Item 3, 3: Trail Expenses
 1. Verification of who will take care of garbage/dog waste disposal along trails
 - a. FRNSA will be taking care of disposal
 - i. May need a dumpster
 - ii. No talks with the city to dispose of items
 3. Motion to approve minutes made by Tim Short, seconded by Bruce Enke, all approved
3. Review and approval of Treasurer's Report – Tim Short
 1. FRNSA Financial Statement
 1. Unlock the Fox fund down in August

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2. 16.7 million to 16.2
3. No surprises – still “healthy”
2. Dashboard Report
 1. August Staffing Expenses have increased
 - a. Labor & Maintenance during season
 - b. Not significant increase
 - c. Expected to decrease after navigation season
 2. Administrative Expenses have increased
 - a. Marketing cost up
 3. Maintenance Costs Increased
 - a. Appleton Lock 3
 - i. Lock Doors
 - b. Little Chute Lock 2
 - i. Lock Valves
 3. Motion to accept by Tim Short, seconded by Bruce Enke, all approved
4. Executive Director – Phil Ramlet
 - a. System Lockage Numbers
 1. Discussion
 1. Numbers not yet available for 2022 Season
 2. No quality numbers from previous years
 - a. Lock Tender Coordinator, Bill Vanevenhoven, has addressed the counting of lockage’s, boaters and boats with Lock Tenders for consistency
 - i. Based on current numbers, it comes to approximately one dollar per passenger
 3. Saved \$17,000.00 by utilizing online sales only
 4. Tablets being used by Lock Tenders to track numbers have been successful and Administrative Assistant, Amanda Peterson, is doing a good job compiling the data
 2. Phil will get final numbers to board, with an explanation, when available
 3. Special Lockage’s
 1. Currently \$50 for private motorized boats
 2. Currently \$150 for commercial vessels
 3. No charge for police/rescue/etc
 4. Will consider increasing special lockage fees for 2023 Navigation Season, \$250 is being considered
 - b. Kleinschmidt On -Call Contract
 1. Discussion
 1. Kleinschmidt is requesting extra funds
 - a. Time and Material
 - b. Not to exceed \$7,500
 - c. Phil Ramlet would approve all additional charges/invoices
 2. DNR will be discussing Goby update with Kleinschmidt tomorrow, September 28, 2022, at 9:00am
 - i. Clarify information
 1. No diagrams
 2. What is the sill? 1’ Barrier or more? Etc.

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- b. Location: 2984 Shawano Ave, Green Bay, WI
- c. A link will be available to join if any board members are available/interested in participating

5. Capital Projects Committee – Tom Buchholz

- 1. Discuss for approval
 - 1. Westwood Invoice 3220800039
 - 2. Schuh Landscape Contracting Invoice 4664 and 4665
- 2. Motion to pay by Tim Short, seconded by Jeff Feldt, all approved
- 3. Other charges to trail
 - 1. Westwood \$56K
 - 2. School Outfitters (tables/benches) 23K
 - 3. Absolute Asphalt \$63K
 - 4. Schuh Landscaping \$102K
- 4. Signage not included in charges as they are not yet complete
- 5. Nelson Grant was for \$300K
- 6. Tom Buchholz requested a copy of the 5-year Capital plan
 - 1. Phil Ramlet will send once available
 - 2. Anticipates revising in the next few weeks

6. Executive Committee – Jeff Feldt

- 1. Update- No September Meeting
 - a. No Update

7. Property Committee –

- a. Update
 - 1. Ahlstrom-Munksjo Lease
 - 1. Phil Ramlet has on his “to do” list to schedule an October meeting to discuss lease/back payment
 - 2. Kaukauna Trail/Locks Landscaping
 - 1. Phil Ramlet would like to meet with Tyler Howe of SHPO to discuss landscaping plan going forward
 - 2. What would be used for “period landscaping”
 - 3. Location to be determined: Madison or Kaukauna (site)
 - 3. Electrical Ground Resistivity Study
 - 1. Executive Committee to discuss in November
 - 2. 100-150K
 - 3. 5-year plan
 - a. Check Levee’s
 - b. Any stretches where there may be a concern of failure
 - c. Ryan Pichler with the DNR would need to review proposal and sign-off

8. DNR – Jean Romback-Bartels -

- 1. Update - ACOE Dry Dock –
 - 1. ACOE has agreed to cleanup remainder of the dry dock. We are still waiting on a timeline for this project
 - 2. ACOE has the money available for this project
 - 3. May start as early as next year
 - 4. Duration could be couple of weeks to a month

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5. Once cleaned up, FRNSA should not put any water into the dock until all work is completed so as not to become a “responsible party” to any contamination
2. “Discharge Flume” Cleanup
 1. No resolution from ACOE to clean up the “discharge flume” and area in government canal
 2. Money has not been allocated or earmarked for this portion of the work
3. Congressional funds may be available for water quality projects/preservation
 1. This would be the responsibility of ACOE to pursue
4. Phil Ramlet will follow up with Congressman Mike Gallagher’s office regarding available funding
5. ACOE Fall 2022 Lake Winnebago Regulation Meeting
 1. Jeremy Cords and Phil Ramlet will be attending
 2. Board is welcome to attend
 3. Tuesday, October 4, 2022, at 6pm
 - a. River management/water levels/etc.
9. Fundraising Committee – John Vette
 - a. Phil Ramlet and Mary Schmidt will meet with Community Foundation in October
 1. Work through the mechanics of setting up “Donation” link online
 2. John Vette notes expressed concern that the Menasha Lock needs to open for positive usage for Winnebago
 1. Opening the Menasha Lock is an on-going effort
10. Rapide Croche Committee – Bruce Enke
 1. Update –
 - a. Bruce Enke, Phil Ramlet and Jeremy Cords to have a meeting in October (date to be determined)
 - i. Put together a committee
 1. Brainstorm and feedback 2023 and future projects
 2. Kayak Portage – 2023 project
 3. Possible tour spot
 4. Nothing excluded for project discussion
 5. SHPO brought in once project(s) are determined
11. Closed Session Wis. Stat 19.85(1)(e)
12. Adjournment
 - a. Motion to adjourn by Tim Short, seconded by John Vette, all approved