

**Fox River Navigational System Authority**

1008 Augustine St  
Kaukauna, WI 54130

Philip Ramlet, Executive Director  
Telephone: 920-850-1677  
Jeremy Cords, Operations Director  
Telephone: 920-309-4501



**AGENDA**

**FRNSA Board of Directors Meeting**

**Tuesday, December 12, 2023 – Board Meeting 3:00PM PROMPTLY**

**Meeting Location: 1008 Augustine Street, Kaukauna, WI 54130**

**Virtual: <https://global.gotomeeting.com/join/412495285>**

**United States: [+1 \(786\) 535-3211](tel:+17865353211)**

**Access Code: 412-495-285**

**Members:** Ron Van De Hey (Chair), Jeff Feldt (VP), Tim Short (T), Bruce Enke, John Vette, Jean Romback-Bartels (Board Secretary, DNR), Tom Buchholz (DOT), Daina Penkiunas (SHPO), Dean Haen

**Attending:**

Start: End:

**Agenda:**

1. Introduction
2. Review and approval of previous board meeting minutes
  - a. Discuss
    1. Items carried over from September meeting for follow-up
      1. Discussion with US Representative Tammy Baldwin and US Representative Mike Gallagher's staff
        - a. Update
      2. Previous discussions that Jeremy Cords had with "fish" groups
        - a. Update
      3. Report for dredging and sediment testing that was done a couple of months ago to DNR
        - a. Verify complete
      4. Westwood Construction Services Scope of Work and Fee Proposal
        - a. Get revised/clarified proposal
          - i. Review and Discuss
          - ii. Motion to approve
      5. ACOE fence layout routed to Jean Romback-Bartels
        - a. Verify complete
      6. Meet with Curt Detjen with Community Foundation for the Fox Valley Region (CFFVR)
        - a. 501(c)(3) conduit for FRNSA
          - i. Update
        - b. Begin developing list for 2024 fundraising

i. Discuss

3. Review and approval of Treasurer's Report – Tim Short
  - a. Financial Summary
  - b. Unlock the Fox monthly summary from Associated Bank
  - c. Monthly expense details
  - d. Endries Otto, LLC Invoice 49934
    1. Motion to approve payment
4. Executive Director – Phil Ramlet
  1. Menasha Lock
    1. Kleinschmidt Proposal from Jason Kent
      - a. Review and discuss
        - i. Motion to approve
    2. UWGB Testing - Round goby trapping/monitoring Scope of Work (SOW)
      - a. Review and discuss
        - i. Motion to approve to continue testing
  2. 2023 Construction Projects
    1. Review and discuss
      - a. Vinton Construction Change Order 1
        - i. Motion to approve written Change Order 1
      - b. Vinton Construction Change Order 2
        - i. Motion to approve verbal Change Order 2
    3. January 23, 2023, Board Meeting
      1. Beth Taubel will be out of the office
        - a. Decide what to do regarding minute taking
  5. Capital Projects Committee – Tom Buchholz
    - a. Motion to approve to pay the following invoices
      1. Kleinschmidt Invoice 000202310154
      2. Vinton Construction Company Application #1
      3. Westwood Invoice 1231002136
      4. Westwood Invoice 1231101743
  6. Executive Committee – Jeff Feldt
    - a. Update
      1. No update
        1. No November meeting was held
  7. DNR – Jean Rombach-Bartels -
    1. Update - ACOE Dry Dock –

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8. Fundraising Committee – John Vette
  - a. Update
9. Rapide Croche Committee – Bruce Enke
  - a. Discuss
10. Closed Session per Wis. Stat. 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data
  - a. Consider employee (Office Operations Manager) PTO proposal
    1. Discussion
      1. Motion to accept
11. Adjournment