

Fox River Navigational System Authority

1008 Augustine St
Kaukauna, WI 54130
920-455-9174



Minutes-Executive Committee Meeting

Tuesday, January 9, 2024, 8:00 AM (CDT)

Location: 1008 Augustine Street, Kaukauna, WI 54130

<https://global.gotomeeting.com/join/781018437>

United States: +1 (646) 749-3122 Access Code: 781-018-437

Members: Jeff Feldt (Chair), Ron Van De Hey (Vice Chair), Tim Short (Treasurer), Jean Rombach-Bartels (Secretary)

Attending: Jeff Feldt, Ron Van De Hey, Phil Ramlet, Beth Taubel

Attending Virtually: Tim Short, Jean Rombach-Bartels

Start: 8:00am End: 8:35am

1. Review and approval of past meeting minutes
 - a. Discussion
 - i. Items carried over from previous meeting for follow-up and to verify completion of tasks:
 - a. Follow up on November 29, 2023, conference call with DNR personnel and Kleinschmidt
 - i. Velocity barrier discussion
 1. Update
 - a. Phil Ramlet did a cursory review of the updated contract
 - i. Velocity barrier is not part of the contract
 - ii. Will wait to see if sturgeon are going to be considered an endangered species
 - b. Phil Ramlet will reach out to Jason Kent with Kleinschmidt to have a proposal submitted that includes the velocity barrier information
 - i. Will present at January 23, 2024 Board of Directors meeting
 - b. Westwood Professional Services Proposal
 - i. Revised "Schedule A – Scope of Work and Fee Proposal, 2023 FRNSA IOMP & EAP, Scope of Service (from October 2023 Executive Meeting)

1. Review
 - a. Revised proposal as discussed at Board of Director's October 2023 meeting has not yet been requested as:
 - i. Terms are unclear
 - ii. Currently reads as though the hourly fee would be \$23.5K
 - iii. Not specified as to how many hours are included in proposal for specific scope of work
 - iv. Should be "time and material" not to exceed
 - b. Phil Ramlet will ask Westwood to update the following as discussed at today's meeting:
 - i. Update the title from "2023 FRNSA IOMP & EAP" to "2024 FRNSA IOMP & EAP"
 - ii. Completion date updated from "by the end of 2023" to "September 2024"
 2. Motion to accept
 - a. Route to Board of Directors for approval
 - i. Ron Van De Hey motions to approve sending to Board of Directors, seconded by Tim Short, all approve, Jean Romback-Bartels abstains
 2. Tim Short motions to approve past meeting minutes, seconded by Ron Van De Hey, all approve
2. Executive Director
 - i. Fundraising
 1. Discuss
 - a. Phil Ramlet and Mary Schmidt (Schmidt Communicates) met with Community Foundation for the Fox Valley Region (CFFVR)
 - i. CFFVR has agreed to supply FRNSA with names
 - ii. CFFVR will be the first line of contact
 - iii. CFFVR will recommend funds to donors
 - b. FRNSA has also received \$500.00 towards the matching funds Kayak Portage Grant
 - i. Unsure who funds are from at this time
 - ii. Mobile App
 1. Update

- a. Attorney, Andy Rossmeissl, with Herrling Clark Law Firm has started collection proceedings against OrgPix, Inc d/b/a LIVEALITY
 - b. Certified letter was mailed to mobile app provider with a response deadline of December 31, 2023
 - i. No response received
 - c. FRNSA is asking for \$35K, plus attorney fees
 - d. FRNSA advised attorney's to be aggressive in getting resolution
 - iii. UWGB 2024 Testing Contract
 - 1. Discuss
 - a. Proposal is for \$17K for one year
 - b. Executive Committee feels this is fair
 - i. Will recommend at the January 23, 2024 Board of Director's meeting to accept
 - c. Menasha Electrical Barrier concerns
 - i. If round goby end up being found in Lake Winnebago, would Menasha Lock be opening "as is" or continue with electrical barrier
 - ii. If one round goby is found, there are more, spend the \$6M if FRNSA knows round goby are there
- 3. Adjournment:
 - a. Jeff Feldt motions to adjourn, seconded by Ron Van De Hey, all approve