



Executive Committee Minutes

Thursday February 15, 2024, 11 AM (CDT)

Location: 1008 Augustine Street, Kaukauna, WI 54130

<https://global.gotomeeting.com/join/781018437>

United States: +1 (646) 749-3122 Access Code: 781-018-437

Members: Jeff Feldt (Chair), Ron Van De Hey (Vice Chair), Tim Short (Treasurer), Bruce Enke (Secretary)

Attending: Jeff Feldt, Ron Van De Hey, Tim Short, Bruce Enke, Phil Ramlet, Beth Taubel, Scott Schramm with Heart of the Valley Metro Sewerage District

Start: 11:00 am End: 12:05 pm

1. Review and approval of past meeting minutes
 - a. Discussion
 - i. Items carried over from previous meeting for follow-up and to verify completion of tasks:
 1. Follow up on \$500 towards matching funds Kayak Portage Grant
 - a. Who donated these funds
 - i. Funds donated by the Dan and Lynn Kobussen via the Community Foundation for the Fox Valley Region (CFFVR)
 1. FRNSA has not sent a “thank you” to the Kobussen’s; however, Phil Ramlet stated that CFFVR would take care
 - b. Funds put in “Preservation” account not deposited into Associated Bank “Portage Grant” account
 - i. How will FRNSA access funds when costs are incurred for portages
 1. Phil Ramlet is continuing to work on this issue
 2. Mobile App
 - a. Update on any activity/response/etc sent from FRNSA attorney to OrgPix, Inc. d/b/a LIVEALITY
 - i. Our attorney, Andy Rossmeissl, has not received any communication from OrgPix, Inc. d/b/a LIVEALITY

- ii. Response is required to be received by March 5, 2024
 - iii. Department of Administration (DOA) is aware of this suit
 - b. Tim Short motions to accept past meeting minutes, seconded by Ron Van De Hey, all approve

2. Executive Director

- i. Heart of the Valley Metropolitan Sewerage District-(HOVMSD), Project: Interceptor System Rehabilitation, Scott Schramm

1. Review

- a. Rehabilitation due to aggressive corrosion
- b. Two-year construction project
 - i. Protective lining in pipes
 - ii. Epoxy in concrete structures
- c. Memorandum of Understanding (MOU)
 - i. DOA completed review
 - 1. Included in MOU
 - ii. No changes to leases or easements
 - iii. State Historic Preservation Office (SHPO) approval received by HOVMSD
 - iv. Tim Bolwerk with Westwood reviewed plans on behalf of FRNSA
 - v. FRNSA will be listed as “additional insured”
- d. Subcontractors
 - i. Visu-Sewer, Inc.
 - ii. McMullen and Pitz Construction Company
 - iii. Dave Tenor Excavating
- e. Anticipated “kick-off”
 - i. March 27, 2024, pre-construction conference begins
 - ii. Target completion date is October 2025
- f. Work schedule
 - i. Unable to work in certain areas at certain times
 - ii. Work relies on the proper weather as the materials used are temperature sensitive
 - iii. Coordination needed to take place with
 - 1. Railroad
 - 2. Papermill
 - 3. Communities
 - 4. FRNSA
 - 5. Personal property owners
- g. Work documentation
 - i. Photo documentation
 - ii. Drone footage
- h. FRNSA is most concerned with restoration

2. Motion to Approve

- a. Tim Short motions to approve and endorse the Memorandum of Understanding (MOU), seconded by Ron Van De Hey
- ii. Kaukauna Lock 5 Property-Friends of the Fox (FOF)

1. Discuss

- a. 2011 FOF used a Stewardship Grant to acquire two parcels of property and then donate parcels to FRNSA
 - i. FRNSA unable to own property at that time
 - ii. Paperwork submitted to Madison
 - iii. Warranty deed never signed or recorded
 1. Phil Ramlet will contact Register of Deeds to see who is listed as the owner
 - iv. FRNSA paid the 2012 property taxes
 - v. FRNSA philosophy was to acquire “assets”
- b. Property is located at Kaukauna Lock 5 on both sides of the driveway
 - i. Not an access point
 - ii. No known use for this property
 - iii. Phil Ramlet will point out to Executive Members after the meeting, prior to lunch
- c. Westwood completed mapping of all FRNSA property in 2020
 - i. These two parcels are not included in that mapping
- d. Ron Van De Hey states that FRNSA has a moral obligation to take property
 - i. FRNSA would prefer State of Wisconsin be listed as owner
 - ii. Phil Ramlet states that Westwood will need to be involved
 - iii. Special assessment in the amount of \$119 for paving and sanitary sewer in roadway of those parcels is due
 - iv. Bruce Enke questions why/if FRNSA wants to take on the liability of this property
- e. Environmental contamination
 - i. Fuel oil leak on property
 1. Unsure if this issue has been remediated
 2. Phil Ramlet will check with the WIDNR to see if there is a “closeout” on these parcels
 - a. IF done, Phil Ramlet will get a copy of the environmental paperwork

3. Additional comments and concerns

- a. Grant money available from WIDNR
 - i. Phil Ramlet and Mary Schmidt were going to follow up on this WIDNR grant
 1. Bruce Enke inquired as to where they were at in this process, Jean Rombach-Bartels had sent an email to Phil Ramlet and Bruce Enke regarding this grant
 - a. Phil Ramlet stated he had not seen/received the email
 - i. Phil Ramlet will double check his emails
 - ii. Bruce Enke will check his email and forward email on to Phil Ramlet
- b. Local funds program available via Wisconsin Department of Transportation (WIDOT)
 - i. Verbiage in the 2028-2029 grant cycle would enable FRNSA to apply

1. Phil Ramlet will follow up with Tom Buchholz (WIDOT)
- c. Menasha Lock
 - i. FRNSA needs to decide what they are going to do regarding the Menasha Lock
 1. Approximately \$550K already spent
 2. No additional funds should be spent without an in-depth conversation by the Board of Directors
 - a. Requested this item be put on the Board of Directors February meeting agenda
 3. Current Kleinschmidt proposal has been routed to Ashley Dooley (WIDNR) for review
 - a. Ashly Dooley has requested additional time to review
 4. FRNSA needs to consider if Menasha Lock will be opened once goby is found in Lake Winnebago
 - a. Government canal is putrid
 - i. Utilizing the lock would be part of the solution to the smell
 5. FRNSA locks system is limited due to the closure of Menasha Lock and Rapide Croche Lock
 - a. FRNSA doesn't anticipate Rapide Croche Lock ever being opened
4. Adjournment:
 - a. Bruce Enke motions to adjourn, seconded by Tim Short, all approve