

MINUTES
FRNSA Board of Directors Meeting
Annual Meeting

Tuesday, August 27, 2024 – Board Meeting **3:00PM PROMPTLY**

Meeting Location: 1008 Augustine Street, Kaukauna, WI 54130

Virtual: <https://global.gotomeeting.com/join/412495285>

United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 412-495-285

Members: Ron Van De Hey (Chair), Jeff Feldt (VP), Tim Short (T), Bruce Enke, John Vette, Tom Buchholz (DOT), Daina Penkiunas (WHS), Dean Haen, Ashley Dooley (DNR)

Attending: Tim Short, Bruce Enke, Dean Haen, Ashley Dooley, Phil Ramlet, Beth Taubel, Mary Schmidt (Schmidt Communicates), Steve Erb (Appleton Yacht Club), Andy Rossmeissl (Herrling-Clark Law)

Attending Virtually: Daina Penkiunas, Jeff Feldt

Attending via Phone: Ron Van De Hey

Excused: Tom Buchholz, John Vette

Start: 3:00pm End: 5:00pm

Agenda:

- I. Introduction
 - A. Introductions made by all in attendance

- II. Review and approval of previous board meeting minutes
 - A. Discuss
 1. Items carried over from previous meeting for follow-up
 - a. Kaukauna Sinkhole
 - i. FRNSA has coordinated with Ryan Pickler (DNR)
 - ii. Sinkhole filled in as per agreement
 - b. Little Chute Lock Tender house shoreline erosion
 - i. Analysis shows that this is not an emergency
 - B. **Bruce Enke motions to approve previous meeting minutes, seconded by Dean Haen, all approve**

- III. Board Training
 - A. Ethics

1. The following board members were present and completed Ethics training with Andy Rossmeissl (Herrling-Clark Law)
 - a. Phil Ramlet, Daina Penkiunas, Jeff Feldt, Ashley Dooley, Bruce Enke, Dean Haen and Tim Short
 - B. Open Meeting Laws
 1. The following board members were present and completed Open Meeting training with Andy Rossmeissl (Herrling-Clark Law)
 - a. Phil Ramlet, Daina Penkiunas, Jeff Feldt, Ashley Dooley, Bruce Enke, Dean Haen and Tim Short
- IV. Review and approval of Treasurer's Report – Tim Short
- A. Financial Summary
 - B. Unlock the Fox monthly summary from Associated Bank
 - C. Monthly expense details
 - D. **Tim Short motions to approve the Treasurer's Report, seconded by Bruce Enke, all approve**
 - E. Strategic Plan
 1. Update
 - a. Tim Short requests that each board member read the Strategic Plan and provide feedback
 - b. Approval of Strategic Plan to take place at the October 2024 Board Meeting
- V. Executive Director – Phil Ramlet
- A. Menasha Lock
 1. Update
 - a. UWGB will not be doing goby testing this year
 - b. Only test upstream of Menasha Lock
 - c. Patrick Forsythe (UWGB) will present at the October 2024 Board meeting or the last Board meeting of the year
 - B. Office Technologies Group (OTG) IT Contract
 1. Discuss
 - a. Motion to approve contract
 - b. **Tim Short motions to approve the OTG Contract, seconded by Bruce Enke, all approve**
 - C. Mead and Hunt Contract
 1. Discuss
 - a. Motion to approve contract
 - b. **Tim Short motions to approve Mead & Hunt Contract, seconded by Bruce Enke, all approve**
 - D. Building Exterior Paint Bids

1. Discuss
 - a. Motion to approve contract, SDS Painting, \$24,000
 - b. **Dean Haen motions to approve SDS Painting contract, seconded by Bruce Enke, all approve**

E. 2024 Boat Traffic

1. Discuss
 - a. Boat traffic is down
 - b. Two more weeks remain in the 2024 Navigation Season
 - c. Weather has had an impact on numbers

VI. Capital Projects Committee – Tom Buchholz

A. Motion to approve to pay the following invoices

1. Westwood Inv 1240601824
 - a. **Phil Ramlet motions to approve payment, seconded by Tim Short, all approve**
2. Kaukauna, City of Invoice INV608
 - a. **Dean Haen motions to approve payment, seconded by Tim Short, all approve**
3. NMR, Pay Application #1
 - a. **Tim Short motion to approve payment, seconded by Dean Haen, all approve**

VII. Executive Committee – Jeff Feldt

A. Update

1. Strategic planning was the majority of conversation

VIII. Fundraising Committee – John Vette

A. Update

1. No update from Fox Cities Greenways, Inc grant
2. Fox Cities Convention & Visitors Bureau grant request due October 1, 2024

IX. Rapide Croche Committee – Bruce Enke

A. Discuss

1. No update

X. Adjourn

- A. **Bruce Enke motions to adjourn, seconded by Tim Short, all approve**