

Fox River Navigational System Authority

1008 Augustine St
Kaukauna, WI 54130

Philip Ramlet, Executive Director
Telephone: 920-850-1677
Jeremy Cords, Operations Director
Telephone: 920-309-4501



AGENDA

FRNSA Board of Directors Meeting

Tuesday, October 22, 2024 – Board Meeting **3:00PM PROMPTLY**

Meeting Location: **1008 Augustine Street, Kaukauna, WI 54130**

Virtual: <https://global.gotomeeting.com/join/412495285>

United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 412-495-285

Members: Ron Van De Hey (Chair), Jeff Feldt (VP), Tim Short (T), Bruce Enke, John Vette, Tom Buchholz (DOT), Daina Penkiunas (WHS), Dean Haen, Ashley Dooley (DNR)

Attending:

Start: End:

Agenda:

- I. Introduction
- II. Review and approval of previous board meeting minutes
 - A. Discuss
- III. Items carried over from previous meeting for follow-up
 - a. Phil to investigate if Ashley Dooley's comments were incorporated into current version Financial Procedures Manual.
 - b. Phil to submit Financial Procedures Manual to DOA for their review.
- IV. Closed Session: Under Wisconsin State Statute 19.85(1)9g "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved"
 - A. Discuss with Andrew Micheletti, Herrling Clark
- V. Closed Session: Under Wisconsin State Statute 19.84(1)f "Consideration of financial, medical, social or personal information".
 - A. Discuss with Jim Macy, von Briessen Law Firm
- VI. Attorney Andy Rossmeissl presentation on state mandated records management policies
 - A. Review General Records Schedules Adoption Forms
 1. Approve
- VII. Review and approval of Treasurer's Report – Tim Short
 - A. Financial Summary
 - B. Unlock the Fox monthly summary from Associated Bank
 - C. Monthly expense details

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D. Strategic Plan (Financial Procedures)

1. Review and approve
 - a. Review and approve

VIII. Executive Director – Phil Ramlet

- A. Community Outreach
 - a. City of Menasha
 - b. Appleton Redevelopment Authority
2. Discuss
- B. Historical Structures
 - a. Blue Shed
 - b. De Pere Lock Tenders House
2. Review and approve
- C. SDS Painting
 1. Contract Change Order #1
 - a. Review and Approve
- D. Fox Cities Greenway Grant
 1. Review and approve

IX. Capital Projects Committee – Tom Buchholz

- A. Motion to approve to pay the following invoices
 1. Westwood Inv 1240902696

X. Executive Committee – Jeff Feldt

- A. Update

XI. Fundraising Committee – John Vette

- A. Update

XII. Rapide Croche Committee – Bruce Enke

- A. Discuss

XIII. Adjourn