

## **Executive Committee Meeting Minutes**

Tuesday, May 13, 2025, 8:00am (CDT)

**Location: 1008 Augustine Street, Kaukauna, WI 54130**

**<https://global.gotomeeting.com/join/781018437>**

United States: +1 (646) 749-3122 Access Code: 781-018-437

**Members:** Jeff Feldt (Chair), Ron Van De Hey (Vice Chair), Tim Short (Treasurer), Bruce Enke (Secretary)

**Attending:** Jeff Feldt, Ron Van De Hey, Tim Short, Bruce Enke, Phil Ramlet, Beth Taubel

Start: 8:00am

End: 8:25am

### **Agenda:**

- I. Review and approval of past meeting minutes
  - A. Discuss
    1. Items carried over from the previous meeting for follow-up and to verify completion of tasks:
      - a. Phil to check on Appleton Lock 3 property status in the next 3 months with Randy Stadtmueller
        - i. Telephone call with Randy Stadtmueller, he was more engaged and focused
        - ii. The City of Appleton would like to see property developed, even if it was just a parking lot
          1. Kara Homan – Director of Community Development at City of Appleton
  - B. **Tim Short motions to accept past meeting minutes, seconded by Ron Van De Hey, all approved**
- II. Executive Director
  - A. FRNSA Board Candidates
    1. Discuss
      - a. Ron Van De Hey has submitted his letter of resignation to the governor's office
      - b. John Vette will submit his letter of resignation to the governor's office in the following week
    2. July Board of Directors meeting – annual meeting
      - a. Jeff Feldt will take appointment to chairman
      - b. Normal election of officers
    3. Executive Committee
      - a. Once Ron Van De Hey vacates position, should committee continue with three remaining members or add a fourth member

**Fox River Navigational System Authority**

1008 Augustine St  
Kaukauna, WI 54130

Philip Ramlet, Executive Director  
Telephone: 920-850-1677  
Jeremy Cords, Operations Director  
Telephone: 920-309-4501



- b. Nothing in Bylaws addresses this concern
  - i. Formalize populating committees process in the Strategic Plan
- c. Bruce Enke will be happy to serve in a Vice Chair capacity if necessary
- B. 05/08/25 Meeting with Associated Bank Investments
  - 1. Discuss
    - a. Meeting with Molly Carlson and Scott Jennings from Associated Bank
    - b. Jeremy Cords, Phil Ramlet, Beth Taubel and Ron Van De Hey with FRNSA
    - c. Sara Magritz with Endries Otto, LLC our outside accountant
    - d. FRNSA requested Fiscal Year (FY) reports from Associated Bank versus Calendar Year (CY) reports to match report numbers that Sara Magritz utilizes
    - e. Scott Jennings and Jeremy Cords discussed the Capital Improvement Program (CIP) and incorporating it into a five-year plan, put in order of importance, possibly color coding
    - f. Investment statements from Associated Bank and the Community Foundation for the Fox Valley Region (CFFVR)
      - i. Present to the Board of Directors every two to three months to keep them informed and to address any flags they may want to address
- C. Strategic Plan Update: Facilitator
  - 1. Discuss
    - a. Two calls into the Department of Administration (DOA) with no response
    - b. Jeff Feldt recommends Judy Ruhl, Trainer/Consultant with Fox Valley Technical College (FVTC)
    - c. Phil Ramlet was considering a candidate with Westwood
    - d. Phil Ramlet will contact Judy Ruhl to see if she is interested and arrange an interview
    - e. Set expectations for Board of Directors members at the August or September meeting
- D. WE Energies Settlement – Appleton 2 damage
  - 1. Discuss
    - a. \$25K settlement has been reached with We Energies
      - i. FRNSA paid approximately \$12K in expenses due to damage
        - 1. Westwood
        - 2. Legal
        - 3. Advertising
    - b. Attorney, Andrew Rossmeissl thought this amount was appropriate
    - c. We Energies internal legal department are working on a written agreement for settlement

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- d. Beth Taubel will work with Sara Magritz and Tim Short to determine what bank account and general ledger account settlement should be applied to

I. Adjournment

- A. **Tim Short motions to adjourn, seconded by Bruce Enke, all approved**