

Executive Committee Meeting Minutes

Tuesday, June 10, 2025, 8:00am (CDT)

Location: 1008 Augustine Street, Kaukauna, WI 54130

<https://global.gotomeeting.com/join/781018437>

United States: +1 (646) 749-3122 Access Code: 781-018-437

Members: Jeff Feldt (Chair), Ron Van De Hey (Vice Chair), Tim Short (Treasurer), Bruce Enke (Secretary)

Attending: Jeff Feldt, Ron Van De Hey, Tim Short, Bruce Enke, Phil Ramlet, Beth Taubel

Start: 8:00am End: 8:30am

Agenda:

- I. Review and approval of past meeting minutes
 - A. Discuss
 1. Items carried over from the previous meeting for follow-up and to verify completion of tasks:
 - a. Phil Ramlet to reach out to Judy Ruhl, Trainer/Consultant with Fox Valley Technical College (FVTC), to see if she is interested in facilitating FRNSA's strategic plan and arrange interview
 - i. Phil Ramlet did not have the opportunity to reach out to Judy Ruhl last week
 - ii. Phil Ramlet will invite Judy Ruhl to the next Executive Committee meeting
 2. **Ron Van De Hey motions to approve past meeting minutes, seconded by Tim Short, all approve**
- II. Executive Director
 - A. Strategic Plan
 1. Discuss
 - a. Formalize the populating committee process
 - i. This should be discussed at board level with strategic planning
 - ii. Discuss what committees exist and what committees would be appropriate
 - B. Hawkins Ash Audit (Beth)
 1. Update
 - a. Beth Taubel has signed and uploaded the required form to begin the audit process with Hawkins Ash
 - b. Some forms can be completed and uploaded to the audit portal prior to the fiscal year end

Fox River Navigational System Authority

1008 Augustine St
Kaukauna, WI 54130

Philip Ramlet, Executive Director
Telephone: 920-850-1677
Jeremy Cords, Operations Director
Telephone: 920-309-4501



- i. Beth Taubel has begun the audit process
 - c. Forms that require completion by each board member have been distributed
 - i. Beth Taubel has received four back
 - C. Unlock the Fox Fund Investment Policy
 - 1. Review
 - a. FRNSA investment policy will be revised by the end of summer
 - i. FRNSA's role needs to be clarified
 - ii. Reserve updated to \$10.2 million from \$8 million
 - b. Don't submit for Hawkins Ash audit until revised
 - D. Other Items Discussed
 - 1. Will ask for volunteers to join the Executive Board, as secretary, at the June board meeting
 - 2. Phil Ramlet will reach out to Curt Detjen with the Community Foundation for the Fox Valley Region to discuss adding another person(s) for transfer approval
- III. Adjournment
 - A. **Tim Short motions to adjourn, seconded by Ron Van De Hey, all approve**