

MINUTES

FRNSA Board of Directors Meeting

Tuesday, July 22, 2025 – Board Meeting 3:00PM PROMPTLY

Meeting Location: 1008 Augustine Street, Kaukauna, WI 54130

Virtual: <https://global.gotomeeting.com/join/412495285>

United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 412-495-285

Members: Jeff Feldt (Chair), Tim Short (T), Bruce Enke (S), Tom Mace, Steve Erb, Tom Buchholz (DOT), Dean Haen, Ashley Dooley (DNR), Amy Wyatt (SHPO)

Attending: Jeff Feldt, Tim Short, Tom Mace, Steve Erb, Dean Haen, Ashley Dooley, Amy Wyatt (virtually), Mary Schmidt (Schmidt Communicates), Phil Ramlet, Beth Taubel

Absent: Bruce Enke, Tom Buchholz

Start: 3:00pm End: 4:05p

Agenda:

- I. Introduction
 - A. All those present introduced themselves
 - B. Amy Wyatt noted that the new SHPO representative, Tricia Canaday, will be starting on September 8, 2025, and will attend the October board meeting
- II. Review and approval of previous board meeting minutes
 - A. Discuss
 1. **Tim Short motions to approve previous board meeting minutes, seconded by Dean Haen, all approved, Steve Erb and Tom Mace voted in an advisory role**
- III. Items carried over from previous meeting for follow-up
 - A. Phil Ramlet to follow up on TAP Grants
 1. Phil Ramlet followed up with Tom Buchholz, who referred Phil to the Northeast Regional Coordinator for more information
 2. Phil Ramlet and Mary Schmidt will meet with the coordinator within the next month
 3. Ashley Dooley asks if a “letter of intention” is required, Phil Ramlet stated he would know more after meeting with the coordinator
 4. TAP Grant requests are due October 31, 2025
- IV. Review and approval of Treasurer’s Report – Tim Short
 - A. Financial Summary

- B. Unlock the Fox monthly summary from Associated Bank
- C. Monthly expense details
- D. **Tim Short motions to approve Treasurer's Report, seconded by Tom Mace, all approved, Steve Erb and Tom Mace voted in an advisory role**

V. Executive Director – Phil Ramlet

A. Menasha Update - Round Gobi

1. Discuss

- a. Ashley Dooley's synopsis of round goby reported in Lake Winnebago near the Bowen Street Fishing Pier in Oshkosh on June 2, 2025. After being confirmed as a round goby by DNR fisheries and aquatic invasive species staff, DNR staff conduct an angling and trapping 'blitz' to determine if additional gobies are present in the system. Shore angling, boat angling and minnow traps were implemented from June 2 through June 6. However, no round gobies were captured through these efforts and no additional angler reports have been received, indicating that there is not currently an established goby population in Winnebago System waters. DNR continues to consider the Menasha dam, Neenah dam and the closed Menasha lock essential barriers to preventing the spread of round goby to Lake Winnebago.

- 2. Ashley Dooley requested that FRNSA have UWGB report any Round Gobi found during trapping/research to the DNR in real time

B. Menasha Update – Portage(s)

- 1. Phil Ramlet stated that FRNSA is waiting on the City of Menasha to select the portage location

C. Friends of the Fox (FOF) Parcel Donation

1. Update

- a. Attorney, Andrew Rossmeissl, is working with FOF to get through their bylaws and to get paperwork completed
- b. Anticipated completion date is August or September 2025

D. Appleton Canal We Energies Settlement

1. Update

- a. Attorney Andrew Rossmeissl, has made modifications to the offer received by We Energies and has sent back to them for review
- b. Phil Ramlet has contacted the Department of Administration (DOA) to help FRNSA with attorney fees

E. Ahlstrom

1. Update

- a. No rent has been received for the last twenty years
 - i. No current lease is in place
 - ii. Settlement of \$100K was not acceptable to DOA

- iii. Attorney, Andrew Rossmeissl, is working on “cross use access” so FRNSA can go on Ahlstrom property and vice-versa,
- iv. FRNSA inherited lease from the Army Corp of Engineers (ACOE) when transfer of documents took place in early 2000
- b. Ahlstrom currently not paying any rent
 - i. Phil Ramlet states that Ahlstrom has removed all items that were located on FRNSA property; however, Ahlstrom has a railroad spur that runs on FRNSA property
 - ii. Question as to why Ahlstrom is not currently paying rent, Phil Ramlet stated that our maintenance staff have a good relationship with Ahlstrom’s maintenance staff and thinks that relationship is important to maintain
- c. Contamination on property due to chemical leaks by Ahlstrom
 - i. A Phase I Site Assessment has been completed, but not a Phase II Site Assessment
 - ii. Phil Ramlet states that Ahlstrom will be responsible for cleaning up contamination
 - a. Anticipates that contaminated soil will stay in place and be capped, not disturbed
 - b. Tom Mace points out that contamination would leak into the water
 - c. Ashley Dooley will see if a Responsible Party (RP) letter was ever submitted for this site

VI. Capital Projects Committee – Tom Buchholz

- A. Motion to approve to pay the following invoices
 - 1. Westwood Invoice 1250601447
 - 2. **Steve Erb motions to pay invoice, seconded by Dean Haen, all approved, Steve Erb and Tom Mace voted in an advisory role**

VII. Executive Committee – Jeff Feldt

- A. Update
 - 1. Executive Committee Items Discussed
 - a. Strategic Planning
 - i. Will have a strategic planning facilitator from Fox Valley Technical College (FVTC) who will meet with the Executive Committee members on Thursday to discuss
 - ii. Once arrangements are made, FRNSA anticipates a four-hour session to update the Strategic Plan which will be completed by September or October 2025
 - 2. Community Foundation transfer requests
 - a. Currently only Phil Ramlet can approve transfers once requested

- b. Phil Ramlet will work with the Community Foundation to add one or two additional board members to also be authorized to approve transfers
 3. Unlock the Fox investment policy
 - a. Associated Bank representatives will attend the August Board of Directors meeting to discuss

VIII. Fundraising Committee

A. Update

1. Mary Schmidt states that the Packer Grant decision will be made in September
2. Phil Ramlet and Mary Schmidt will be looking into the WI DOT Transportation Alternatives Program (TAP)
3. Phil Ramlet and Mary Schmidt will also reach out to Secura Insurance for funding for overall use

IX. Rapide Croche Committee – Bruce Enke

1. No Update

X. Chairman, Officer Elections

A. Chairman

1. Nominate and approve
 - a. **Tim Short motions to nominate Jeff Feldt as Chairman, seconded by Dan Haen, all approved, Steve Erb and Tom Mace voted in an advisory role**

B. Vice Chair

1. Nominate and approve
 - a. **Ashley Dooley motions to nominate Bruce Enke as Vice Chair, seconded by Tom Mace, all approved, Steve Erb and Tom Mace vote in an advisory role**

C. Treasurer

1. Nominate and approve
 - a. **Ashley Dooley motions to nominate Tim Short as Treasurer, seconded by Dean Haen, all approved, Steve Erb and Tom Mace vote in an advisory role**

D. Secretary

1. Nominate and approve
 - a. **Tim Short motions to nominate Steve Erb as Secretary, seconded by Dean Haen, all approved, Steve Erb and Tom Mace vote in an advisory role**

XI. Adjourn

- A. **Dean Haen motions to adjourn, seconded by Tim Short, all approved, Steve Erb and Tom Mace vote in an advisory role**