

Executive Committee Meeting Minutes

Tuesday, August 12, 2025, 7:30am (CDT)

Location: 1008 Augustine Street, Kaukauna, WI 54130

<https://global.gotomeeting.com/join/781018437>

United States: +1 (646) 749-3122 Access Code: 781-018-437

Members: Jeff Feldt (Chair), Tim Short (Treasurer), Bruce Enke (Vice Chair), Steve Erb (Secretary)

Attending: Jeff Feldt, Tim Short, Bruce Enke, Steve Erb, Phil Ramlet, Beth Taubel, Yvonne DeGroot (Fox Valley Tech College), Jenny Koroll (Fox Valley Tech College), Andy Rossmeissl (Herrling Clark)

Start: 7:30am End: 8:50am

Agenda:

- I. Review and approval of past meeting minutes
 - A. Discuss
 1. Items carried over from the previous meeting for follow-up and to verify completion of tasks:
 - a. Phil Ramlet to reach out to Curt Detjen with Community Foundation to discuss adding another person(s) for transfer approval
 - i. Not discussed
 - B. **Jeff Feldt motions to approve previous meeting minutes, seconded by Tim Short, approved by all**
- II. Executive Director
 - A. Strategic Plan (Yvonne DeGroot)
 1. Discuss
 - a. Yvonne DeGroot (Performance Center Instructor/Trainer) and Jenny Koroll (Account Manager; Business & Industry Services) with Fox Valley Technical College (FVTC)
 - i. Discussed Mission vs Vision
 - ii. Commitment and expectations
 - iii. FRNSA to determine what we can improve and what we like with current Strategic Plan
 - iv. Yvonne DeGroot will have an estimate submitted by August 20, 2025
 - B. Steve Erb Email
 1. Discuss
 - a. Steve Erb reiterated that he is a social member of the Appleton Yacht Club (AYC) and does not sit on the board for AYC

Fox River Navigational System Authority

1008 Augustine St
Kaukauna, WI 54130

Philip Ramlet, Executive Director
Telephone: 920-850-1677
Jeremy Cords, Operations Director
Telephone: 920-309-4501



- b. Steve Erb was aware of previous AYC discussions regarding obtaining a legal opinion on the Menasha Lock; however, nothing had ever come to fruition
 - c. Being a member of the FRNSA Board of Directors is his priority at this time
 - d. This item will be added to the next Board of Directors meeting agenda
 - e. FRNSA attorney, Andrew Rossmeissl, is a member of the AYC
 - i. Andy Rossmeissl doesn't believe there is a conflict of interest, but will check with the Office of Lawyer Regulation (OLR) to confirm
- III. Closed Session: Under Wisconsin State Statute 19.85(1)9g "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved"
- A. Discuss with Andy Rossmeissl, Herrling Clark
 - B. **Tim Short motions to go into closed session, seconded by Jeff Feldt, approved by all (8:25am)**
 - C. **Tim Short motions to return to open session, seconded by Jeff Feldt, approved by all (8:45am)**
- IV. Adjournment
- A. **Jeff Feldt motions to adjourn, seconded by Tim Short, approved by all**