

Fox River Navigational System Authority

1008 Augustine St
Kaukauna, WI 54130

Philip Ramlet, Executive Director
Telephone: 920-850-1677
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Telephone: 920-309-4501



MINUTES

FRNSA Board of Directors Meeting

Tuesday, April 28, 2026 – Board Meeting **3:00PM PROMPTLY**

Meeting Location: 1008 Augustine Street, Kaukauna, WI 54130

Virtual: <https://global.gotomeeting.com/join/412495285>

United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 412-495-285

Members: Jeff Feldt (Chair), Tim Short (T), Bruce Enke (VC), Tom Mace, Steve Erb (S), Tom Buchholz (DOT), Dean Haen, Ashley Dooley (DNR), Tricia Canaday (SHPO)

Attending: Bruce Enke, Tom Mace, Steve Erb, Tom Buchholz, Dean Haen, Ashley Dooley, Tricia Canaday (Virtual), Phil Ramlet, Jeremy Cords, Beth Taubel, Chad DeGrave (DOT), Mary Schmidt (Schmidt Communications), Andy Rossmeissl (Herrling-Clark Law)

Absent: Jeff Feldt, Tim Short, Dean Haen, Tricia Canaday

Start 3:00p End: 5:20p

Agenda:

- I. Introduction
 - A. Introductions were made for all present, Chad DeGrave was introduced, he will be taking over for Tom Buchholz
- II. Review and approval of previous board meeting minutes
 - A. Discuss
 1. **Tom Mace motions to approve board meeting minutes, seconded by Tom Buchholz, all approve**
- III. Items carried over from previous meeting for follow-up
 - A. None
- IV. Review and approval of Treasurer's Report – Tim Short
 - A. Financial Summary
 - B. Unlock the Fox monthly summary from Associated Bank
 - C. Monthly expense details
 1. **Tom Buchholz motions to approve Treasurer's Report, seconded by Tom Mace, all approve**
 - D. FVTC Strategic Plan Update (Steve Erb)
 1. Phil Ramlet will separate Strategic Planning from the Treasurer's Report

2. Reviewed Steve Erb's notes from March's Strategic Planning meeting
3. Strategic Priorities are only a draft at this time; two more tasks to be completed
 - i. Stakeholder interviews
 - ii. SOAR (similar as SWOT, but for non-profits)
4. Item five under Strategic Priorities; must address and prepare for high-risk issues such as:
 - i. Ahlstrom property contamination
 - ii. ACOE contamination of the Kaukauna Dry Dock
 - iii. Ashley Dooley would like to add the historical buildings maintenance to these priorities as well
5. Two ways FRNSA can move forward with SOAR
 - i. Small group to do and then provide information to the board
 - ii. Full group session, approximately 1.5 to 2 hours, held at FVTC
 - a. Preferred method
 - b. Agenda for Strategic Planning session to be set at the Executive Committee meeting

V. Convene to Closed Session

- A. **Ashley Dooley motions to go into closed session, seconded by Tom Buchholz, all approve**

VI. Closed Session: Under Wisconsin State Statute 19.85(1)9g "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely involved"

- A. Discuss with Andy Rossmeissl, Herrling Clark

VII. Reconvene to open session for possible action regarding Item VI.

- A. **Ashley Dooley motions to reconvene into open session, seconded by Tom Buchholz, all approve**

VIII. Executive Director – Phil Ramlet

A. UWGB AIS Testing

1. Review and approve
2. Steve Erb would like to see a more aggressive, widespread study and timeline
3. Ashley Dooley will coordinate a May meeting with DNR and UWGB to further discuss why locations were selected, habitat of gobi,
4. In the future, UWGB should be present at board meeting to present contract to FRNSA so questions can be answered and items explained
 - i. **Tom Buchholz motions to approve, seconded by Tom Mace**
 - a. Ashley Dooley abstains
 - b. Steve Erb votes nay

B. 2027 Budget

1. Review and approve

- i. Tom Buchholz motions to approve budget, seconded by Steve Erb, all approve**

- a. Good job to Jeremy Cords and Phil Ramlet for cutting the budget even with inflation**

C. Radtke Contract Change Order per Proposal dated December 04, 2025

1. Little Chute, Slurry fill in void

- i. Addressed in Section 4.1 of Westwood inspection report dated October 31, 2025**

- ii. Change Order of \$3,660.00**

2. Kaukauna #1 Fence Post Repair

- i. Addressed in Section 4.3 of Westwood inspection report dated October 31, 2025**

- ii. Change Order of \$3,465.00**

3. Rapide Croche Repair steel pipe railing

- i. Addressed in Section 4.3 of Westwood inspection report dated October 31, 2025**

- ii. Change Order of \$3,465.00**

4. Rapide Croche slurry fill in voids

- i. Addressed in Section 4.1 of Westwood inspection report dated October 31, 2025**

- ii. Change Order of \$9,888.00**

5. Appleton #1 Spar Bar rehab per Radtke Change Order #4

- i. \$12,075.00**

6. Review and approve items 1-5

7. Tom Mace motions to approve items 1-5, seconded by Steve Erb, all approve

D. Bids for Chemical Spraying on Levees

1. Review and approve

- i. Ashley Dooley motions to approve, seconded by Tom Buchholz, all approve**

E. Mowing Bids

1. Review and approve

- i. Tom Buchholz motions to approve, seconded by Steve Erb, all approve**

IX. Capital Projects Committee – Tom Buchholz

A. Motion to approve to pay the following invoices

1. None

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X. Executive Committee – Bruce Enke

A. Update

1. Items discussed at the Executive Committee meeting
 - i. Steve Erb gave an update on Strategic Planning
 - ii. AIS testing
 - iii. Approved budget
 - iv. Jeremy Cords presented new content for the financial policy
 - a. Hawkins Ash audit suggested updates
 - b. Will present revised Financial Policy to the board when complete, for approval
 - v. Reviewed project list
 - vi. Phil Ramlet discussed the stakeholder interview responses

XI. Fundraising Committee

A. Update

XII. Rapide Croche Committee – Bruce Enke

A. Discuss

XIII. Adjourn

A. **Tom Mace motions to adjourn, seconded by Ashley Dooley, all approve**